



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director  
Nick Haven, Vice President

**BOARD MEMBERS**  
Shane Romsos, President

Kelly Sheehan, Director  
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT March 5, 2026 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

**ROLL CALL: Board of Directors:** President Romsos, Directors Haven, Henderson, Sheehan, Exline  
**Staff:** Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Chris Stanley, Chris Skelly, Greg Dupree, Shelly Thomsen, IV Jones, Cliff Bartlett, Lauren Benefield, Megan Colvey, Brent Goligoski, Ryan Lee, Dan Arce, Kilty Devine, Laura Hendrickson, Ron Goralski, Donielle Morse, Trevor Coolidge, Jim Kelly

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

**Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes**  
to approve the Consent Calendar as presented.

**a. TANGLEWOOD WELL PROJECT**

(Mark Seelos, Water Resources Manager)

1) Approved the attached Scope of Work for Montgomery and Associates to provide well design services for the Tanglewood Production Well Project, and 2) Authorized the General Manager to execute Task Order No. 2 with Montgomery and Associates in the amount of \$51,120.

**b. BAKERSFIELD WELL REHABILITATION PROJECT**

(Mark Seelos, Water Resources Manager)

1) Approved Change Order No. 1 for Bakersfield Well Rehabilitation Project in the amount of \$13,825; and 2) Authorized the General Manager to execute Change Order No. 1.

**c. DECEMBER 31, 2025 FISCAL YEAR TO DATE FINANCIAL STATEMENTS**

(Andrea Salazar, Chief Financial Officer)

Received and filed the December 31, 2025 Income Statement and Balance Sheet Reports.

**d. RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$5,034,466.79.

**e. REGULAR BOARD MEETING MINUTES: February 5, 2026**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved February 5, 2026, Minutes

**5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None**6. ITEMS FOR BOARD ACTION:**

- a. Purchase of Spare Motors for Luther Pass Pump Station (Chris Stanley, Field Operations Manager and Jeremy Rutherford, Field Operations Supervisor) – **Jeremy Rutherford** provided details regarding the purchase of spare motors for Luther Pass Pump Station and addressed questions from the Board. **Director Exline** requested a list of backup equipment, and **Chris Stanley** acknowledged that a list is being established and can be shared with the Board.

**Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline**

**Yes** to authorize the purchase of one 700 horsepower and one 1,000 horsepower Nidec Motors, from Industrial Electrical Co., to be utilized as spare motors for the Luther Pass Pump Station in the amount of \$147,805.01, not including taxes and shipping.

- b. APN 001-310-001 Grant of Easement (Adrian Combes, Director of Operations) – **Chris Stanley** provided details regarding the Grant of Easement for APN 001-310-001 and addressed questions from the Board.

**Moved Exline/Second Sheehan/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline**

**Yes** to 1) Approve Grant of Easement to Caltrans for a drainage easement located on APN 001-310-001; and 2) Approve a Right-of-Way Contract with the State of California Department of Transportation.

- c. 2026-2027 Sewer Line Spot Repair and Lateral Abandonments Services Rebid (Richard Jones IV, Collections & Effluent Operations Supervisor) – **IV Jones** provided details regarding the 2026-2027 Sewer Line Spot Repair and Lateral Abandonments Sewer Services Rebid and addressed questions from the Board.

**Moved Sheehan/Second Henderson/Henderson Yes/Haven Yes/Romsos Yes/Sheehan**

**Yes/Exline Yes** to award bid to the lowest responsive, responsible bidder, Robotic Sewer Solutions, Inc., in the amount of \$284,225.

- d. Purchase of 2026 Ford F350 Flatbed Truck with Travel-Vac 300 Vacuum Unit (Cliff Bartlett, Fleet/Equipment Supervisor) – **Cliff Bartlett** provided details regarding the purchase of a 2026 Ford F350 Flatbed Truck and addressed questions from the Board.

**Moved Haven/Second Henderson/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline**

**Yes** to 1) Authorize purchase of one (1) 2026 Ford F350 Flatbed Truck with a Travel-Vac Model

300 Vacuum from Rush Truck Centers through the Sourcewell Purchasing Authority, Bid Contract No. 032824-RTG in the amount of \$120,430.06, including taxes, registration, upfit, and delivery; and 2) Authorize the General Manager to execute documents necessary to complete purchase.

- e. South Upper Truckee Well Pump Replacement Project (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the South Upper Truckee Well Pump Replacement Project and addressed questions from the Board.

**Moved Romsos/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to 1) Adopt the Plans and Specifications for the South Upper Truckee Well Pump Replacement Project per California Government Code 830.6; and 2) Authorize staff to advertise for construction bids for the South Upper Truckee Well Pump Replacement Project.

- f. 2026 Pioneer Trail Waterline Project (Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provided details regarding the 2026 Pioneer Trail Waterline Project and addressed questions from the Board. He further reported that staff are only requesting to advertise for construction bids today.

**Moved Romsos/Second Henderson/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to authorize District staff to advertise for construction bids for the 2026 Pioneer Trail Waterline Project.

- g. Upper Truckee Pump Station Rehabilitation Project (Brent Goligoski, Senior Engineer) – **Brent Goligoski** provided details regarding the Upper Truckee Pump Station Rehabilitation Project and addressed questions from the Board.

**Moved Henderson/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to 1) Approve Change Order No. 3 to T&S Construction Co., Inc., in the amount of (\$27,116.60); and 2) Authorize the General Manager to execute Change Order No. 3.

- h. Skalar Autoanalyzer Standardization and Purchase (Dan Arce, Laboratory Director) – **Dan Arce** provided details regarding the Skalar Autoanalyzer Standardization and Purchase and addressed questions from the Board.

**Moved Romsos/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to 1) Authorize Sole Source/Sole Brand standardization of Skalar SAN++ Advanced Continuous Flow Analyzer; and 2) Approve the purchase of Skalar Advanced Continuous Flow Analyzer purchase in an amount up to \$80,300.

- i. Standardize on NexGen Enterprise Asset Management and Approve Renewal Authority (Chris Skelly, Information Technology Manager) – **Chris Skelly** provided details regarding the Standardizing on NexGen Enterprise Asset Management and addressed questions from the Board. **Director Haven** requested the District look at a commitment of longer term contract going forward.

**Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to 1) Approve standardization on the NexGen Enterprise Asset Management software platform as the District's enterprise asset management system; 2) Approve a sole source determination for NexGen Enterprise Asset Management licensing, support, and maintenance renewals (and publisher-authorized modules integral to the platform); and 3) Authorize staff to

purchase the Fiscal Year 2026 renewals of the District's Enterprise Asset Management Software solution from NexGen Asset Management in the amount of \$100,000.

- j. Pioneer Trail Waterline and Pressure Reducing Valve Upgrade Installment Sale Agreement (Andrea Salazar, Chief Financial Officer) – **Andrea Salazar** provided details regarding the Pioneer Trail Waterline Pressure Reducing Valve Upgrade Installment Sale Agreement.

**Moved Romsos/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline**

**Yes** to approve Resolution No. 3327-26, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Pioneer Trail Waterline and Pressure Reducing Valve Upgrade project.

- k. Bijou 1 Waterline Replacement Project (Laura Hendrickson, Associate Engineer) – **Laura Hendrickson** provided details regarding the Bijou 1 Waterline Replacement Project.

**Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline**

**Yes** to 1) Approve Change Order No. 5 to Vinciguerra Construction, Inc. in the amount of \$7,000; and 2) Authorize the General Manager to execute Change Order No. 5.

**7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

**Director Sheehan** reported she attended her first Operations Committee meeting on February 10. She provided details regarding the Lakeside intertie that was recently opened in the middle of the night due to pump failures and that staff were able to get them back online within a couple of days. Software is being used in the field that was created by the District's Information Technology Department.

**Director Henderson** further reported regarding changes to the type of crop being grown in Alpine County.

**Director Haven** provided details regarding the El Dorado Water Agency meeting on February 11 and will continue to attend remotely, providing public access to the meeting here at the District.

**8. BOARD MEMBER REPORTS:**

**President Romsos** reported that the Board attended a Capital Improvement Program Board Workshop at 11:00 a.m. today, which was very well done.

**9. STAFF/ATTORNEY REPORTS:**

**Lauren Benefield** provided a PowerPoint Presentation regarding Assembly Bill 1572 – Non-Functional Turf Ban and addressed questions from the Board.

**10. GENERAL MANAGER REPORT:** Nothing to report

**11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

**12. BREAK AND ADJOURN TO CLOSED SESSION:** 3:16 p.m.

**RECONVENE TO OPEN SESSION:** 3:44 p.m.

- a. Pursuant to Section 54956.8 of the California Government Code, Closed Session may be held for conference with real property negotiators prior to the purchase, sale, exchange, or lease of real property by or for any local agency. The negotiating parties are Paul Hughes, General Manager; Ryan Jones, General Counsel; Tech Ventures QOZB, LLC, owner of the subject

property located at 930 Tanglewood Drive, California; and Radley Raven of The Oppenheim Group Real Estate, the owner's agent. Under negotiation are the price and terms of payment

No reportable Board Action

- b. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al

No reportable Board Action

**ADJOURNMENT:** 3:45 p.m.



Shane Romsos, Board President  
South Tahoe Public Utility District



Melonie Guttery, Executive Services Manager/  
Clerk of the Board  
South Tahoe Public Utility District