



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT March 6, 2025 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Henderson, Sheehan, Exline

Absent: Director Haven

Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, John Sheridan, Laura Hendrickson, Taylor Jaime, Brent Goligoski, Aaron Buckman, Greg Dupree, Brent Goligoski, Kyle Ostberg, Lauren Benefield, Vincent Stagnaro, Ryan Lee, Sara Nelson, Chris Skelly, Jennifer Marshall, Ella Thomsen, Jared Aschenbach

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** **Melonie Guttry** announced that there is no need to hold Closed Session today as there is nothing to report.

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Henderson/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **CALPERS REQUIRED PAY LISTING BY POSITION**

(Greg Dupree, Accounting Manager)

Adopted Resolution 3305-25 which incorporates the Pay Listing by Position for the pay listing effective February 27, 2025.

b. **APN 001-310-001 GRANT OF EASEMENT**

(Adrian Combes, Director of Operations)

1) Approved Grant of Easement to Caltrans for a drainage easement located on APN 001-310-001; and 2) Approved a Right-of-Way Contract with the State of California Department of Transportation.

c. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,554,345.87

d. **REGULAR BOARD MEETING MINUTES: February 20, 2025**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved February 20, 2025, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

- a. Bijou 1 Waterline Project Authorization to Bid (Laura Hendrickson, Associate Engineer) – **Laura Henderickson** provided details regarding the Bijou 1 Waterline Project Authorization to Bid and addressed questions from the Board.

Moved Sheehan/Second Romsos/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to authorize staff to advertise for construction bids for the Bijou 1 Waterline Project.

- b. 2025 Gardner Mountain Tanks Recoating Project (Taylor Jaime, Staff Engineer and Megan Colvey, Principal Engineer) – **Taylor Jaime** provided details regarding the 2025 Gardner Mountain Tanks Recoating Project.

Moved Sheehan/Second Exline/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to authorize staff to advertise for construction bids for the 2025 Gardner Mountain Tanks Recoating Project.

- c. Variable Frequency Drives Standardization (John Sheridan, Operations Supervisor) – **John Sheridan** provided details regarding Variable Frequency Drives Standardization.

Moved Henderson/Second Exline/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to approve sole brand for Danfoss 6-pulse Variable Frequency Drives; and 2) Approve sole brand for 18-pulse Allen Bradley Variable Frequency Drives.

- d. Pioneer Trail Water Service Relocation Project (Brent Goligoski, Senior Engineer) – **Brent Goligoski** provided details regarding the Pioneer Trail Water Service Relocation Project and addressed questions from the Board.

Moved Romsos/Second Henderson/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to authorize the General Manager to enter into a Reimbursement Agreement with the City of South Lake Tahoe to provide for the abandonment or relocation of water and sewer utilities in the amount of \$576,555.25.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

Director Exline provided details regarding his first Finance Committee meeting today, which was positive. The committee discussed meeting frequency, and the next meeting is scheduled for April 3, 2025.

Director Sheehan provided details regarding a meeting with El Dorado Water Agencies strategic planning consultant on February 25, 2025.

8. **BOARD MEMBER REPORTS:**

Director Exline inquired about details regarding the Liberty Utilities rate case and if that partnership has been working together with the District. **Paul Hughes** provided details regarding the partnership of the five largest Liberty customers and explained the consultant process.

9. **STAFF/ATTORNEY REPORTS:**

Sara Nelson provided details regarding an Ordinance change that is proposed to be brought to the Board on March 20, 2024. She and **Ryan Lee** addressed questions from the Board including details regarding connection fees, which are analyzed and compiled by a consultant. The Board agrees with the plan to move forward with this Ordinance.

Lauren Benefield provided a PowerPoint presentation regarding Water Conservation Year in Review and she and **Shelly Thomsen** addressed questions from the Board.

Ryan Jones provided an update regarding the City proposed Franchise Agreement.

Melonie Guttry reported that Form 700's are due to her by Friday, March 28. Effective January 1, 2025, Senate Bill 1156 requires members of the Board of Directors and the General Manager of a Groundwater Sustainability Agency to file a separate Form 700 directly with the Fair Political Practices Commission (FPPC) by April 1, 2025, and failure to file by this date may result in fines up to \$25 per day until complete. An email with the FPPC's portal link will be sent next week.

10. **GENERAL MANAGER REPORT:**

Paul Hughes reported on several items:

- Considering canceling the March 20th Board meeting and will let the Board know next week if this is possible.
- The City of South Lake Tahoe is planning a Johnson Lane street project over the next 10 years, but in the meantime, they would like to repave that area and want to coordinate with the District.
- He congratulated staff for their great work yesterday during the power outages, as well as thanked the Board for their support in approving backup power at various stations over the past couple of years. The Board also thanked staff for their efforts.

11. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

12. **BREAK AND ADJOURN TO CLOSED SESSION:** Closed Session was not held during this meeting.

ADJOURNMENT: 3:14 p.m.

Shane Romsos, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/

Clerk of the Board
South Tahoe Public Utility District

Approved 4/3/2025