



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
December 18, 2025
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Haven, Henderson, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Shelly Thomsen, John Sheridan, Greg Dupree, Jeremy Rutherford, Chris Stanley, Kilty Devine, Chris Skelly, Mark Seelos, Jennifer Marshall
Guests: David Peterson

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes
to approve the Consent Calendar as presented.

- a. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$3,353,876.20
- b. **REGULAR BOARD MEETING MINUTES: December 4, 2025**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved December 4, 2025, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None
6. **PRESENTATION: Justin Williams** of Mann, Urrutia, Nelson CPA's & Associates provided a Summary of Audit Results, dated June 30, 2025, and addressed questions from the Board.

7. ITEMS FOR BOARD ACTION:

- a. Relinquishment of Unused Legacy Water Rights (Mark Seelos, Water Resources Manager and Megan Colvey, Director of Engineering) – **Mark Seelos** provided details regarding the Relinquishment of Unused Legacy Water Rights and addressed questions from the Board. The Board thanked staff for addressing questions posed at the previous Board meeting.

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to adopt Resolution No. 3324-25, revoking six unused water rights on file with the State Water Resources Control Board.

- b. Sole Brand, Sole Source and Purchase of Tidal Wave Mixer From D&H Water Systems (Jeremy Rutherford, Field Operations Mechanical Technician Supervisor) – **Jeremy Rutherford** provided details regarding the Sole Brand, Sole Source of Tidal Wave Mixer from D&H Water Systems and addressed questions from the Board.

Moved Henderson/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize the District to standardize on Big Wave Technologies potable water mixers and authorize Big Wave Technologies, as manufactured and provided exclusively by D&H Water Systems, as the sole brand and sole source of potable water tank mixers.

- c. Resolution Confirming Water Capacity Charges and Sewer Connection Fees for Calendar Year 2026 (Ryan Lee, Customer Service Manager) – **Ryan Lee** provided details regarding the Water Capacity Charges and Sewer Connection Fees for Calendar Year 2026 and addressed questions from the Board.

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to adopt Resolution 3325-25, a Resolution by the Board of Directors of the South Tahoe Public Utility District confirming the water capacity charge and sewer connection fee rates for calendar year 2026.

- d. 2025 Urban Water Management Plan Update (John Sheridan, Operations Supervisor) **John Sheridan** provided details and historical information regarding the 2025 Urban Water Management Plan Update and addressed questions from the Board.

Moved Haven/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Approve Task Order No. 34 to Kennedy Jenks in the amount of \$85,496 for the 2025 Urban Water Management Plan Update; and 2) Authorize General Manager to execute Task Order No. 34.

8. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

- a. Committee Assignments (President Romsos) – **President Romsos** reported that he only has one change to the 2026 Committee Assignments and asked if any additional changes are needed. With no other changes brought forward, **President Romsos** will move to the Finance Committee and **Director Sheehan** will move to the Operations Committee. **Melonie Guttry** will email the 2026 Committee Assignments to the Board.

Director Henderson provided details regarding the Operations Committee meeting held on December 16, 2025. **President Romsos** congratulated the crews on their accomplishments and efforts in this past year.

9. BOARD MEMBER REPORTS: Nothing to report

10. STAFF/ATTORNEY REPORTS:

Donielle Morse provided a Grants Program update which included State Revolving Fund Project accomplishments as well as grant funded projects currently in action. She further detailed grant-funded planning efforts for the Local Hazard Mitigation Plan as well as Wildfire Resilience Planning. The District is currently managing \$8,900,000 in grants and \$19,700,000 in State Revolving Fund Loans.

Shelly Thomsen provided details regarding the Legislative affairs at Federal and State levels. She provided information regarding Proposition 50 as well as the budget Congress is expecting to pass which may include community projects. The Park Avenue Project is slated for 2026 if funded. She met with the California and Nevada delegations last week in preparation for 2026.

Trevor Coolidge provided an update regarding the Solar Project, which he is working with Staten Solar to get things finalized. If Staten is not up and running by tomorrow, then they will be by the beginning of the year. The District is maxed out on size and expects to see \$190,000 in savings per year once up and running. The Board thanked **Trevor Coolidge** and staff for their great work on this project.

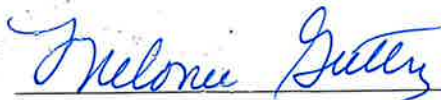
11. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- He reminded the Board that the January 2, 2026, Board meeting is being cancelled.
- The Association of California Water Agencies Joint Power Insurance Agency awarded the District for having exceptionally low claims under property and workers compensation programs.
- District staff delivered 75 presents to Tahoe Youth & Family Services for their Christmas program this year.
- The Sierra Section of the California Water Environment Association recognized the District for best medium sized treatment plant and best safety plant this year. They also recognized two District employees: **Jared Aschenbach** received electrical instrumentation of the year; and mechanical technical person of the year went to **Scott Glaze**.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:31 p.m.



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



Shane Romsos, Board President
South Tahoe Public Utility District