



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT April 3, 2025 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Haven, Henderson, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttery, Shannon Chandler, Julie Ryan, Ryan Lee, Sara Nelson, Adrian Combes, Chris Stanley, Mark Seelos, Chris Skelly, Vincent Stagnaro, Greg Dupree, Brent Goligoski, Shelly Thomsen, Heidi Baugh, Kyle Ostberg
Guests: Jesse Gardner

- 1. PLEDGE OF ALLEGIANCE:**
- 2. COMMENTS FROM THE PUBLIC:** None
- 3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
- 4. ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes
to approve the Consent Calendar as presented.

- SECONDARY CLARIFIER NO. 1 REHABILITATION PROJECT**
(Julie Ryan, Engineering Department Manager)
Approved Change Order No. 3 to T&S Construction Co., Inc. in the amount of \$83,448.33.
- CALPERS REQUIRED LISTING BY POSITION**
(Greg Dupree, Accounting Manager)
Adopted Resolution 3306-25 which incorporates the Pay Listing by Position for the pay listing effective March 13, 2025.
- CONSTRUCTION RESPONSIBILITY AND REIMBURSEMENT AGREEMENT WITH EL DORADO COUNTY**
(Chris Stanley, Manager of Field Operations)
Approved and enter into a Master Construction Responsibility and Reimbursement Agreement with the County of El Dorado.

d. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$2,933,348.72

e. **REGULAR BOARD MEETING MINUTES: March 6, 2025**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved March 6, 2025, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

a. Al Tahoe/Bayview Well Backup Power and Al Tahoe Well Rehabilitation Project (Mark Seelos, Water Resources Manager) – **President Romsos** opened the Public Hearing at 2:01 p.m. to receive comments regarding the designation of the Al Tahoe/Bayview Well Backup Power and Al Tahoe Well Rehabilitation Project as "substantially complex" under Public Contract Code Section 7201. **Mark Seelos** provided details regarding the Al Tahoe/Bayview Well Backup Power and Al Tahoe Well Rehabilitation Project. There were no public comments received, and President Romsos closed the Public Hearing at 2:05 p.m.

Moved Haven/Second Sheehan/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to pursuant to the facts, find the Project substantially complex and require a 10% retention limit.

b. Harvey Place Reservoir Diffuser Line Replacement Project (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the Harvey Place Reservoir Diffuser Line Replacement Project and addressed questions from the Board.

Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to (1) Find minor irregularities in the bid from Aquatic Resource Management, Inc. to be immaterial, and waive minor irregularities; and (2) Award the Harvey Place Reservoir Diffuser Line Replacement Project to the lowest responsive, responsible bidder, Aquatic Resource Management, Inc., in the amount of \$294,000.

c. Physical Water Connection Deposit Increase (Sara Nelson, Customer Service Supervisor) – **Sara Nelson** provided details regarding the physical water connection deposit increase and addressed questions from the Board.

Moved Henderson/Second Sheehan/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to adopt Ordinance No. 594-25 amending Section 3.1.49(f) of the Administrative Code Appendix Fee Schedule increasing the physical water connection deposit amount from \$5,000 to \$7,500.

d. Human Resources Department Staffing (Liz Kauffman, Human Resources Director) – **Adrian Combes** provided details regarding the proposed Human Resources Department staffing and addressed questions from the Board. **Paul Hughes** added support for this important position at the District to develop the safety program.

Moved Haven/Second Romsos/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize staff to add the position of Safety Specialist to the Human Resources Department.

- e. 2025 Asphalt Patching and Trench Paving Services Bid (Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent) – **Chris Stanley** provided details regarding the 2025 Asphalt Patching and Trench Paving Services Bid and addressed questions from the Board.

Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to award the project to the lowest responsive, responsible bidder, Alcorn General Engineering, in the amount of \$621,456.50.

- f. Pioneer Trail Water Service Relocation Project (Brent Goligoski, Senior Engineer) – **Brent Goligoski** provided details regarding the Pioneer Trail Water Service Relocation Project and addressed questions from the Board.

Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize the General Manager to enter into a Reimbursement Agreement with the City of South Lake Tahoe to provide for the abandonment or relocation of water and sewer utilities in the amount of \$893,617.75.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Sheehan reported she attended the El Dorado Water Agency (EDWA) meeting on March 12 remotely, and provided details of that meeting, including kudos to **Shelly Thomsen** and **Mark Seelos** for their efforts in support of EDWA. She and **Paul Hughes** will attend the meeting in person on April 9 for a workshop.

Joel Henderson provided details regarding the Operations Committee meeting on March 11, 2025.

President Romsos provided details regarding the Operations Committee meeting. He recognized **Jesse Gardner** for attending the meeting on behalf of the public.

8. BOARD MEMBER REPORTS:

Director Exline reported for the record that the District is planning a solar installation in an effort to cut District costs.

President Romsos reported the Board attended a budget workshop just prior to the Board Meeting to discuss potential rate increases in response to the Capital Improvement Program.

9. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided a Legislative update and addressed questions from the Board.

Mark Seelos provided a report regarding real property acquisition for the water system infrastructure and addressed questions from the Board.

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- The Tahoe Keys Property Owner's Association has contacted the District and wishes to discontinue discussions to negotiate a potential acquisition.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 3:11 p.m.

RECONVENE TO OPEN SESSION: 3:17 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

ADJOURNMENT: 3:18 p.m.



Shane Romsos, Board President
South Tahoe Public Utility District



Melonie Guttery, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District