



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT February 5, 2026 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, at 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Haven, Henderson, Sheehan

Absent: Director Exline

Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Gutfry, Shannon Chandler, John Sheridan, Donielle Morse, Ross Cole, Brent Goligoski, Taylor Jaime, Ryan Lee, Chris Skelly, Laura Hendrickson, Kyle Ostberg, Megan Colvey, Lauren Benefield, Kilty Devine, Jennifer Marshall, Adrian Combes.

Guest: Derek Dornbrook

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to approve the Consent Calendar as presented.

a. **UPPER TRUCKEE PUMP STATION REHABILITATION PROJECT**

(Brent Goligoski, Senior Engineer)

- 1) Approved Change Order No. 2 to T&S Construction Co., Inc., in the amount of \$29,960.79; and 2) Authorized the General Manager to execute Change Order No. 2.

b. **BIJOU 1 WATERLINE REPLACEMENT PROJECT**

(Laura Hendrickson, Associate Engineer)

- 1) Approved Change Order No. 4 to Vinciguerra Construction, Inc. in the amount of (\$165,500); and 2) Authorized the General Manager to execute Change Order No. 4.

c. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$29,960.79.

d. **REGULAR BOARD MEETING MINUTES: January 15, 2026**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved January 15, 2026, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

a. Stateline Tanks Recoating Project (Taylor Jaime, Staff Engineer and Brent Goligoski, Senior Engineer) **Taylor Jaime** provided details regarding the Stateline Tanks Recoating Project and answered questions from the Board.

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to (1) Adopt the Project design plans and specifications; and (2) Authorize District Staff to advertise for construction bids for the Stateline Tanks Recoating Project.

b. Return Activated Sludge Pump Station Replacement Project (Donielle Morse, Grant Coordinator) **Donielle Morse** provided details regarding the Return Activated Sludge Pump Station Replacement Project stating the loan application required an updated Reimbursement Resolution to increase the Project budget amount.

Moved Sheehan/Second Romsos/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to Adopt Updated Reimbursement Resolution No. 3326-26 for Clean Water State Revolving Loan Fund application to the State Water Resources Control Board for the Return Activated Sludge Pump Station Replacement Project.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

Director Sheehan attended the Successor Agency meeting at City Council Chambers. She met the new City Council member, **Heather Horgan**. The purpose of the Successor Agency is to oversee the obligations of the redevelopment bonds which are funded by property taxes.

President Romsos attended the Employee Communications Committee where he provided a Board Update and **Shannon Chandler** was awarded Employee of the Month. He thanked staff for their efforts in 2025.

8. **BOARD MEMBER REPORTS:** None

9. **STAFF/ATTORNEY REPORTS:**

John Sheridan provided the 2024 Water Audit Report including background information; regulatory updates; terminology; losses data; District accomplishments including Source Meter testing and calibration and improved data collection practices. **Sheridan** and **Ross Cole** addressed questions from the Board.

Donielle Morse, Lauren Benefield, and Ross Cole reported regarding the various accomplishments that resulted from the 2022 grant from the California Department of Water Resources in the amount of \$937,901 to implement the Water Use Efficiency and Water Loss Data System Implementation Project. The Project involved 3 components and 3 project managers managing each component: 1)

Optimize water loss data technology and correct water system losses; 2) Install additional hardware on the District's advanced metering infrastructure to improve water consumption data; and 3) Enhance the district's water efficiency program by targeting customers with identified leaks and providing incentives to fix the leaks. **Chris Skelly** provided a demonstration of the system-wide water use/loss/savings Data Warehouse program. The Board commended the work and said the new program is a great tool.

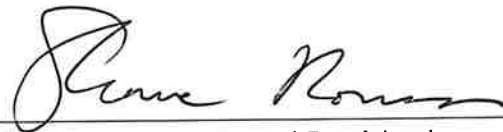
10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- He attended a meet & greet with the City's Public Works Director, **Dr. Mohammad Qureshi**.
- He met with El Dorado Water Agency and beginning 2027 they will take a more active role with the Groundwater Sustainability Agency duties including completing the annual reporting and 5-year update.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 2:43 p.m.



Shane Romsos, Board President
South Tahoe Public Utility District



Shannon Chandler, Administrative Analyst,
Assistant Clerk of the Board
South Tahoe Public Utility District