



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT July 21, 2022 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Sheehan, Directors Peterson, Romsos, Exline

Absent: Director Cefalu

Staff: John Thiel, Gary Kvistad, Melonie Guttry, Brent Goligoski, Ivo Bergsohn, Bren Borley, Ryan Lee, Shelly Thomsen, Greg Dupree, Julie Ryan, Chris Skelly, Adrian Combes

Guests: Jesse Garner; Mark Madison, Tahoe Keys Property Owner's Association General Manager

1. PLEDGE OF ALLEGIANCE:

President Sheehan requested a moment of silence in memory of District staff member Chuck Idell

2. COMMENTS FROM THE AUDIENCE: Jesse Garner thanked the Board for their fire wise safety on District lots.

3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

Melonie Guttry announced there is a change to Consent Item 4e, Keller-Heavenly Water System Improvements Project, Phase 1-Rebid. The attached Change Order No. 1, second page, first paragraph Bid Item 21 should read Bid Item 20 and the Contract total changes from \$1,953,892.72 to \$1,914,726.74.

4. ADOPTION OF CONSENT CALENDAR:

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Absent/Peterson Yes/Exline Yes to approve the Consent Calendar with changes as presented.

a. CALPERS REQUIRED PAY LISTING BY POSITION

(Greg Dupree, Accounting Supervisor)

Adopted Resolution 3228-22 which incorporates the Pay Listing by Position for the pay listing effective June 23, 2022.

- b. **2020 LUTHER PASS PUMP STATION IMPROVEMENTS PROJECT** (Brent Goligoski, Associate Engineer)
Authorized staff to file a Notice of Completion with the El Dorado County Clerk for the 2020 Luther Pass Pump Station Improvements Project.
- c. **AERATION BLOWER SYSTEM EMERGENCY POWER AND SECONDARY CLARIFIERS NO'S. 1 AND 2 PROJECT**
(Brent Goligoski, Associate Engineer)
Approved Change Order No. 3 to Vinciguerra Construction, Inc., in the amount \$148,652.00.
- d. **TALLAC CREEK SEWER PIPELINE PROTECTION PROJECT**
(Ivo Bergsohn, Hydrogeologist)
Accepted the request for fee increase for out-of-scope services from Northwest Hydraulic Consultants, Inc. (NHC) for the provision of engineering services during emergency work to prevent collapse of the Tallac Creek Sewer Pipeline and add costs for these emergency services to NHC Task Order No. 10 (PO 2022-1052).
- e. **KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 1 - REBID**
(Trevor Coolidge, Senior Engineer)
Approved Change Order No. 1 to White Rock Construction, Inc. in the amount of \$85,951.74
- f. **BLACK BART WATERLINE PROJECT**
(Trevor Coolidge, Senior Engineer)
Authorized staff to advertise for construction bids for the Black Bart Waterline Replacement Project.
- g. **APPROVE PAYMENT OF CLAIMS** (Debbie Henderson, Accounting Manager)
Approved Payment of Claims in the amount of \$2,228,341.14.
- h. **REGULAR BOARD MEETING MINUTES: July 7, 2022**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved July 7, 2022, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

None

6. **ITEMS FOR BOARD ACTION**

- a. Unpaid Delinquent Accounts for Sewer and Water (Ryan Lee, Manager of Customer Service) – **President Sheehan** opened the Public Hearing at 2:03 p.m. to receive public comments and protests regarding the list of delinquent accounts. **Ryan Lee** presented details regarding the unpaid delinquent customer accounts for sewer and water and addressed questions from the Board. No public comments or protests were received, and the Public Hearing was closed at 2:10 p.m.

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to approve the list of delinquent customer accounts; and, adopt Resolution No. 3229-22, authorizing the list of delinquent customer accounts to be added to the 2022/23 El Dorado County Tax Assessor's Roll.

- b. Tallac Creek Temporary Sewer Crossing Support Emergency Project (Ivo Bergsohn, PG, HG, Hydrogeologist) – **Ivo Bergsohn** provided details regarding Tallac Creek Temporary Sewer Crossing Support Emergency Project.

Moved Romsos/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to pursuant to Public Contract Code Section 22050(c), continue Emergency Action to complete temporary measures to prevent the collapse of the sewer pipeline crossing at Tallac Creek until the Tallac Creek Sewer Pipeline Project can be built in September 2022.

- c. Tallac Creek Sewer Pipeline Protection Project (Ivo Bergsohn, PG, HG, Hydrogeologist) – **Ivo Bergsohn** provided details regarding Tallac Creek Sewer Pipeline Protection Project and addressed questions from the Board.

Moved Peterson/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to waive minor deviations identified during the Contracts Administrator's review and award the Tallac Creek Sewer Pipeline Protection Project to the lowest responsive responsible bidder, Haen Constructors, in the amount of and \$471,390.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Directors Peterson and **Romsos** reported regarding details of the Operations Committee meeting held on Monday, July 18, 2022.

8. BOARD MEMBER REPORTS:

Director Exline inquired regarding the status of childcare/eldercare solutions at the District and in the greater community. **John Thiel** provided details regarding community partnerships and the District's efforts regarding this topic. The District is also currently working on a remote work policy that should help solve many of the issues in providing flexibility for District staff until a greater community solution becomes available. Details will be brought forward to the Board as progress is made. **Director Romsos** reported he will be attending the California Association of Sanitation Agencies (CASA) Conference August 10th through 12th in Squaw Valley.

9. EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported he will be attending a headwaters working group tomorrow, and the next El Dorado County Water Agency meeting is August 10, 2022.

10. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided details regarding the California Special District Association publication titled *The Line Between Campaigning and Information* and outlined the details of the publication. She further explained the restrictions for Proposition 218 and how it applies to ballot measures and addressed questions from the Board. She further outlined the District's social media policy and how it applies to Board Member campaigning. **Attorney Kvistad** added more training will be provided later this year on this topic for Board Members and District management.

11. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- The District is hosting Tahoe City Public Utility District sometime in the next three weeks to share how the District responded to the CALDOR Fire and lessons learned.
- **John Thiel** and **Julie Ryan** met with interim Chief **Chad Stephen** and Chief **Steve Pevenage** of Lake Valley Fire regarding the District property on the corner of Pioneer Trail and Black

Bart. The next step is to reach out to the County on the road access, then meet with Tahoe Regional Planning Agency. **Director Exline** requested taking a look at housing at this site and **Attorney Kvistad** added that he is summarizing research on how housing can be addressed since special district's, such as South Tahoe Public Utility District, are severely limited in their ability to provide employee housing. More information will be brought to the Board in the future as information is available.

- The Tahoe Water Partners are pursuing funding for the water infrastructure fire suppression projects, and he provided details.
- Provided an update regarding the 2022 General Manager Goals with more details to be presented at the August 4, 2022 Board meeting.

Director Peterson recused himself at 2:53 p.m.

Carollo Engineers and Farr-West have completed their reports for the Tahoe Keys Property Owner's Association (TKPOA). **John Thiel** introduced **Mark Madison**, new General Manager of TKPOA. **Mark Madison** reported that the TKPOA Board retained Far-West to provide a non-economic analysis of the various water purveyors that could provide water service to TKPOA. The reports indicated that South Tahoe Public Utility District (District) was by far the preferred proposer. He has authority to engage the District regarding the prospect of transferring TKPOA assets to the District, or some other means by which the District assumes responsibility and ownership of TKPOA water system. He found that Far West's report was accurate and feels this is a good opportunity if the District is willing to engage with them. The primary intent of today is to introduce himself and to engage the Board and management. **John Thiel** added that this opportunity is a strong partnership for the community and by working together there are opportunities to implement projects to help all the customers. **Director Exline** expressed his interest in conservation efforts for the Tahoe Keys.

President Sheehan appointed an ad-hoc committee of **Nick Exline** and **Shane Romsos** to begin engaging with TKPOA.

Director Peterson rejoined the meeting at 3:05 p.m.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

13. BREAK AND ADJOURN TO CLOSED SESSION: 3:06 p.m.

- a. Threat to public services or facilities Government Code Section 54957, consultation with South Tahoe Public Utility District Information Technology Manager, Chris Skelly.

RECONVENE TO OPEN SESSION: 3:15 p.m.

No reportable Board Action

ADJOURNMENT: 3:16 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehan, Board President
South Tahoe Public Utility District