



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT August 15, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Shelly Thomsen, Vinny Stagnaro, Mark Seelos, Adrian Combes, Donielle Morse, Ryan Lee, Lauren Benefield, Greg Dupree
Guests: David French, ENS Resources, Stephen Caswell, Carollo Engineers; Jeff and Wendy Shulman

1. PLEDGE OF ALLEGIANCE:

2. **COMMENTS FROM THE PUBLIC:** **Jeff Shulman** addressed the Board regarding his intent to build his retirement home and the unexpected sewage connection issues he is experiencing. **Paul Hughes** added that **Adrian Combes**, Director of Operations, is scheduled to visit the site next week to assess the situation and he is confident that the situation can be resolved.

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None

4. ADOPTION OF CONSENT CALENDAR:

Moved Romsos/Second Haven/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), terminated the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. **JUNE 30, 2024, PRELIMINARY FISCAL YEAR END FINANCIAL STATEMENTS**

(Andrea Salazar, Chief Financial)

Received and filed the June 30, 2024, Preliminary Income Statement and Balance Sheet Reports.

c. CAPITAL OUTLAY ROLLOVER ACCOUNTS

(Greg Dupree, Accounting Manager)

Authorized staff to direct rollover funds budgeted in 2023/2024 fiscal year to the 2024/2025 fiscal year.

d. 2025 KEYS CAST-IN-PLACE SEWER REHABILITATION

(Trevor Coolidge, Senior Engineer and Julie Ryan, Engineering Department Manager).

1) Approved the proposed Scope of Work from DOWL for engineering services; and 2) Authorized the General Manger to execute Task Order No. 3 to the Master Services Agreement with DOWL in the amount \$173,827.

e. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,594,762.15

f. REGULAR BOARD MEETING MINUTES: August 1, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved August 1, 2024, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. PRESENTATION:** **David French**, ENS Resources and Federal Lobbyists, on behalf of the District, provided a Federal Legislative update and addressed questions from the Board.**7. ITEMS FOR BOARD ACTION:**

a. Water Supply Master Plan (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided a PowerPoint presentation regarding the Water Supply Master Plan and addressed questions from the Board. **Paul Hughes** added that he had been contacted by **President Peterson** regarding a potential conflict of interest by hiring Carollo as a consultant as they now employ an immediate past District employee. **Attorney Jones** provided information regarding the Revolving Door Law, California Government Code section 87406.3(a) which only applies to certain positions including local elected official, chief administrative officer of a county, city manager, or general manager or chief administrator of a special district. As the former employee does not fall under this employment category, there is no conflict. The Board continued the discussion and is willing to allow Carollo to examine their team and possibly consider a different staff member to work on the Water Supply Master Plan. **Mark Seelos** further reported that there may be additional adjustments to the scope of work. The Board directed staff to rework the project scope and ask Carollo to reconsider their staffing. This item will be brought back to the Board for consideration on September 19, 2024.

b. Paloma Well and Keller Booster Station Backup Power Project (Mark Seelos, Water Resources Manager and Trevor Coolidge, Senior Engineer) – **Mark Seelos** provided details regarding the Paloma Well and Keller Booster Station Backup Power Project and addressed questions from the Board.

Moved Sheehan/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to (1) Find minor irregularities in the bid from White Rock Construction, Inc. to be immaterial, and waive minor irregularities; and (2) Award the project to the lowest responsive, responsible bidder, White Rock Construction, Inc., in the amount of \$228,700.

8. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Sheehan reported that she attended the El Dorado Water Agency (EDWA) meeting in **Director Haven's** absence on Wednesday, August 14, and provided details of the meeting.

Director Haven thanked **Director Sheehan** for filling in for him and reported that he met with EDWA's General Manager to get up to speed on current business. **President Peterson** provided advice regarding his experience on the EDWA Board.

Director Romsos provided details regarding the California Association of Sanitation Agencies Conference he attended July 30 through August 1, 2024. He also attended the Tahoe Summit with District staff yesterday.

Director Haven reported he attended the Tahoe Summit as well and provided details regarding the delegates that were in attendance.

9. BOARD MEMBER REPORTS:

Nothing to report

10. STAFF/ATTORNEY REPORTS:

Melonie Guttry announced that the filing period is now closed and the final four candidates running for the two District Board seats are: **Chris Cefalu**, **Kelly Sheehan**, **Seth Dallob** and **Joel Henderson**.

11. GENERAL MANAGER REPORT:

Nothing to report

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:30 p.m.



David Peterson, Board President
South Tahoe Public Utility District



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District