



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
February 20, 2025
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, at 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Henderson, Sheehan, Exline

Absent: Director Haven

Staff: Paul Hughes, Andrea Salazar, Keith Collins, Melonie Gutfry, Shannon Chandler, Donielle Morse, Liz Kauffman, Laura Hendrickson, Chris Skelly, Megan Colvey, Mark Seelos, Vinny Stagnaro, Adrian Combes, Ryan Lee, Kyle Ostberg, Heidi Baugh, Trevor Coolidge

Guests: Adam Dedmond and Jennifer Jobe, ACWA JPIA; Roxanne Bruce

- 1. PLEDGE OF ALLEGIANCE:**
- 2. COMMENTS FROM THE PUBLIC:** None
- 3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
- 4. ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Hender/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. AS-NEEDED ENGINEERING SUPPORT

(Julie Ryan, Engineering Department Manager)

1) Approved the Proposal from Carollo Engineers, Inc. to provide As-Needed Engineering Support Services; and 2) Authorized the General Manager to execute Amendment A to Task Order 32 in the amount of \$30,380.

b. KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 3

(Trevor Coolidge, Senior Engineer)

1) Approved Change Order No. 7 to White Rock Construction, Inc., in the amount of <\$641,252.18>; and 2) Authorized the General Manager to execute Change Order No. 7.

c. 2025 PATCH PAVING SERVICE CONTRACT

(Adrian Combes, Director of Operations)

Authorized staff to advertise for construction bids for the 2025 Patch Paving Contract.

d. GOVERNING BODY RESOLUTION FOR THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM APPLICATION PACKAGE

(Donielle Morse, Grants Coordinator)

Adopted Resolution No. 3304-25 for the State and Local Cybersecurity Grant Program application package administered by the California Office of Emergency Services for the project "Strengthening Cyber Resilience."

e. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,968,668.63.

f. REGULAR BOARD MEETING MINUTES: February 6, 2025

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved February 6, 2025, Minutes.

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. PRESENTATION:**

Liz Kauffman introduced **Jennifer Jobe**, and **Adam Dedmond** from the Association of California Water Agencies (ACWA)/Joint Powers Insurance Association (JPIA), who provided details regarding the ACWA/JPIA benefit program highlights and addressed questions from the Board.

7. ITEMS FOR BOARD ACTION:

a. Arrowhead Well Arsenic Treatment Facility Media Changeout (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the Arrowhead Well Arsenic Treatment Facility Media Changeout and addressed questions from the Board.

Moved Sheehan/Second Romsos/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to award the project to the lowest responsive, responsible bidder, Layne Christensen Company, in the amount of \$129,842.33.

b. 2025 Test Well Project (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the 2025 Test Well Project, provided a PowerPoint presentation regarding the project, and addressed questions from the Board. **Roxanne Bruce** posed a question regarding water capacity in that area, which was addressed by **Mark Seelos** and **Megan Colvey**.

Moved Exline/Second Sheehan/Henderson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to 1) Approve proposed scope of work from Best Environmental Subsurface Sampling Technologies for the 2025 Test Well Project; and (2) Authorize the General Manager to execute Task Order No. 1 with Best Environmental Subsurface Sampling Technologies in the amount not to exceed \$425,407.

c. 2025 Vegetation Management Phase 1 (Laura Hendrickson, Associate Engineer) – **Trevor Coolidge** provided details regarding the 2025 Vegetation Management Phase 1 Project and addressed questions from the Board.

Moved Romsos/Second Sheehan/Henderson Yes/Haven Absent/Romsos Yes/Sheehan

Yes/Exline Yes to 1) Authorize staff to advertise for construction bids for the 2025 Vegetation Management Phase 1 Project; and 2) Authorize the General Manager to execute Memorandum of Understanding with Tahoe City Public Utility District and North Tahoe Public Utility District to complete the fuel reduction project.

- d. Bakersfield Well Rehabilitation Project (Mark Seelos, Water Resources Manager) – Mark Seelos provided details regarding the Bakersfield Well Rehabilitation Project and addressed questions from the Board.

Moved Henderson/Second Romsos/Henderson Yes/Haven Absent/Romsos Yes/Sheehan

Yes/Exline Yes to reject all bids for the Bakersfield Well Rehabilitation Project.

8. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Henderson and **President Romsos** provided details regarding the Operations Committee meeting on February 11, 2025. **Director Sheehan** reported that she and **Director Haven** will be meeting with the strategic planning consultant for El Dorado Water Agency on Tuesday, February 25, at 10:00 a.m.

President Romsos provided details regarding the Board Capital Improvement Program meeting which was held on February 14, 2025.

9. BOARD MEMBER REPORTS:

Director Exline and **President Romsos** raised concerns regarding uncertainty in funding from organizations such as the Forest Service, Bureau of Land Management and Environmental Protection Agency. **Paul Hughes** added that the District will utilize its relationship with federal lobbyists to get more involved for support and to provide direction.

10. STAFF/ATTORNEY REPORTS:

Chris Skelly provided a PowerPoint regarding the Local Access and Transport Area Fiber Planning Project update and addressed questions from the Board.

11. GENERAL MANAGER REPORT:

Paul Hughes provided details regarding an inquiry that came from the City of South Lake Tahoe regarding a franchise fee with the District and provided some historical information from 2015, when this question was last addressed. The City has franchise fees with other private utilities, but as the District is a public utility, it is governed by state and constitutional statutes as well as the Public Utility Code, allowing the District the right to work within the public right of way. Therefore, the District does not need a franchise agreement with the City. The District's general counsel will reach out to the City to clarify this and report back to the Board.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:42 p.m.

Shane Romsos, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board, South Tahoe Public Utility District

Approved 03/06/2025