



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT February 6, 2025 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:03 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Haven, Henderson, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, Taylor Jaime, Adrian Combes, Chris Stanley, Trevor Coolidge, Laura Hendrickson, Brent Goligoski, Shelly Thomsen, Ryan Lee, Star Glaze, Liz Kauffman, Megan Colvey, Chris Skelly

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes
to approve the Consent Calendar as presented.

a. RETURN ACTIVATED SLUDGE PUMP STATION BUILDING REHABILITATION PROJECT

(Megan Colvey, Principal Engineer)

1) Authorized the General Manager to execute Amendment C to Task Order No. 30 to the Master Services Agreement with Carollo Engineers, Inc. in the amount of \$72,938.

b. KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 3

(Trevor Coolidge, Senior Engineer)

1) Approved Change Order No. 6 to White Rock Construction, Inc., in the amount of <\$90,781.19>; and 2) Authorized the General Manager to execute Change Order No. 6.

c. SECONDARY CLARIFIER 1 REHABILITATION PROJECT

(Julie Ryan, Engineering Department Manager)

1) Approved Change Order No. 2 to T&S Construction Co., Inc. in the amount of \$116,888.46; and 2) Authorized the General Manager to execute Change Order No. 2.

d. WASTEWATER TREATMENT PLANT (WWTP) FILTERS 3 & 4 REHABILITATION PROJECT

(Taylor Jaime, Associate Engineer and Julie Ryan, Engineering Department Manager).

1) Approved Change Order No. 1 to ERS, Inc., increasing the Contract total by \$110,715.34, and adding 107 days to the Contract Time; and 2) Authorized the General Manager to execute Change Order No. 1.

e. 2024 ASPHALT PATCHING AND TRENCH PAVING SERVICES BID

(Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent)

1) Approved Change Order No. 4 to GB Engineering Contractor, Inc. in the amount of <\$315,477.61>; and 2) Authorized the General Manger to execute Change Order No. 4.

f. UNIFORM & LINEN RENTAL AND LAUNDRY SERVICES

(Heidi Baugh, Purchasing Agent)

Awarded renewal of contract with Vestis in the approximate amount of \$650 per week.

g. UPPER TRUCKEE WASTEWATER PUMP STATION REHABILITATION PROJECT INSTALLMENT SALE AGREEMENT REVISION

(Andrea Salazar, Chief Financial Officer)

Approved Resolution No. 3303-25, the revised Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Upper Truckee Wastewater Pump Station Rehabilitation Project State Revolving Fund Loan.

h. CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (CUPCCAA OR UPCCAA) DOLLAR THRESHOLD UPDATE

(Andrea Salazar, Chief Financial Officer)

1) Enacted Ordinance No. 593-25 with language updates to be in line with California Public Contract Code Codes 22032 and 22034 which has recently had bidding thresholds increased effective January 1,2025 under Assembly Bill (AB) 2192; and (2) Approved Public Works Construction Purchasing Policy reflecting new bidding thresholds as enacted by AB2192.

i. DECEMBER 31, 2024 FISCAL YEAR TO DATE FINANCIAL STATEMENTS

(Andrea Salazar, Chief Financial Officer)

Received and filed the December 31, 2024 Income Statement and Balance Sheet Reports.

j. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$4,690,188.98 for period 12/12/24 – 01/08/25; and \$1,993,590.54 for period 01/08/25 – 1/29/25.

k. REGULAR BOARD MEETING MINUTES: December 19, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved December 19, 2024, Minutes.

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None

6. ITEMS FOR BOARD ACTION:

- a. Harvey Place Reservoir Aeration Line Replacement (Mark Seelos, Water Resources Manager)- **Mark Seelos** provided details regarding the Harvey Place Reservoir Aeration Line Replacement and addressed questions from the Board.

Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize staff to advertise for construction bids for the Harvey Place Reservoir Aeration Line Replacement Project.

- b. Washoan Pressure Reducing Valve Station (Laura Hendrickson, Associate Engineer) – **Laura Hendrickson** provided details regarding Washoan Pressure Reducing Valve Station and addressed questions from the Board.

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize staff to advertise for construction bids for the Washoan Pressure Reducing Valve Station.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

President Romsos announced the 2025 Committee Assignments have been determined and **Melonie Guttry** read the appointments as follows:

STANDING COMMITTEES (Requires noticing prior to meetings)

- 1) Executive Committee - Romsos/Haven
- 2) Finance Committee – Sheehan/Exline
- 3) Water and Wastewater Operations Committee – Romsos/Henderson
- 4) System Efficiency and Sustainability Committee – Romsos/Exline

AD HOC COMMITTEES (Temporary in nature; no noticing requirements prior to meetings)

- 1) Lakeside Park Associates – Henderson/Sheehan
- 2) Workforce Housing – Exline/Henderson
- 3) Tahoe Keys Negotiations – Romsos/Exline

LIAISONS (Provides representation upon request by Board President)

- 1) Alpine County – Henderson
- 2) ACWA (Association of California Water Agencies) – Romsos
- 3) CASA (California Association of Sanitation Agencies) – Henderson
- 4) El Dorado County Oversight Board – Sheehan/Hughes Alternate
- 5) City and County Fire Departments – Haven/Henderson Alternate
- 6) El Dorado County – Haven
- 7) City Council – Exline
- 8) US Forest Service - Romsos

BOARD APPOINTED REPRESENTATIVES (Attends Agency Board Meetings as a voting member)

- 1) El Dorado Water Agency – Haven/Sheehan Alternate
- 2) ACWA/JPIA Board Representative – Romsos/Kauffman Alternate

Director Sheehan reported she attended the El Dorado Oversight Board meeting and provided details of the meeting.

Director Exline provided an update regarding the Tahoe Keys Negotiations meeting on February 5, 2025, where four alternatives were developed and will be presented to the Tahoe Keys Board.

8. BOARD MEMBER REPORTS:

Director Exline requested an update regarding the status of District fireline progress.

9. STAFF/ATTORNEY REPORTS:

Andrea Salazar provided an update regarding the District's private borrowings.

Shelly Thomsen provided details regarding local fire suppression and addressed questions from the Board.

Shelly Thomsen provided details regarding plans for the District's 75th Anniversary in September. The Board provided feedback regarding ideas to commemorate this anniversary including an opinion piece, recognition of awards and historical facts about the District as well as the future vision.

Shelly Thomsen provided details regarding District federal grant funding, including grant funding that may be affected through the recent federal executive order.

Mark Seelos provided a Powerpoint presentation of the State of the Groundwater Basin Water Year 2025 and addressed questions from the Board.

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- The District has been discussing a safety officer position, and this is the top priority position as of today. This position will be brought to the Board for consideration no later than March 14, 2025.
- Provided information concerning Alpine County Ranchers receiving a bill from Lahontan regarding recycled water throughout the state. Staff are working with Lahontan regarding this concern and will provide an update to the Board as more information becomes available.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**12. BREAK AND ADJOURN TO CLOSED SESSION: 4:11 p.m.**

Director Henderson recused himself at 4:15 p.m. as he is related through marriage to a District staff member who is a member of the Union.

RECONVENE TO OPEN SESSION: 4:29 p.m.

- a. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director

No reportable Board Action

- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

ITEM FOR BOARD ACTION

- a. Implementation of Compensation Study per Memorandums of Understanding (Liz Kauffman, Human Resources Director) – **Liz Kauffman** provided details regarding the Implementation of Compensation Study Per Memorandums of Understanding and addressed questions from the Board.

Moved Exline/Second Sheehan/Henderson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize the District to enter into a Side Letter for the Union and the Management Staff, outlining the terms of implementation of the 2024 Compensation Study.

ADJOURNMENT: 4:31 p.m.

Shane Romsos, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District

Approved 02-20-2025