



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director  
Nick Haven, Vice President

BOARD MEMBERS  
Shane Romsos, President

Kelly Sheehan, Director  
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT April 2, 2026 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

**ROLL CALL: Board of Directors:** President Romsos, Directors Sheehan and Exline

**Absent:** Directors Haven and Henderson

**Staff:** Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Ross Cole, Megan Colvey, Brendan Cusick, Lauren Benefield, Sara Nelson, Adrian Combes, Kilty Devine, Shelly Thomsen

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** Agenda Item 4.a. was pulled from the Consent Calendar.

4. **ADOPTION OF CONSENT CALENDAR:**

**Moved Sheehan/Second Exline/Henderson Absent/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes** to approve the Consent Calendar as amended.

b. **CALPERS REQUIRED PAY LISTING BY POSITION**

(Greg Dupree, Accounting Manager)

Adopted Resolution 3328-26 which incorporates the Pay Listing by Position for the pay listing effective February 12, 2026.

c. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)  
Received and filed Payment of Claims in the amount of \$2,133,852.49.

d. **REGULAR BOARD MEETING MINUTES: March 19, 2026**  
(Melonie Guttry, Executive Services Manager/Clerk of the Board)  
Approved March 19, 2026, Minutes.

**5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None**6. ITEMS FOR BOARD ACTION:**

- a. Tahoe Keys Sanitary Sewer Rehabilitation Project (Brendan Cusick, Senior Engineer) **Brendan Cusick** provided details regarding the Tahoe Keys Sanitary Sewer Rehabilitation Project and answered questions from the Board.

**Moved Sheehan/Second Romsos/Henderson Absent/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes** to (1) Adopt the Plans and Specifications for the Tahoe Keys Sanitary Sewer Rehabilitation Project per California Government Code 830.6; and (2) Authorize staff to advertise construction bids for the Tahoe Keys Sanitary Sewer Rehabilitation Project.

- b. Ordinance Amending Water Shortage and Drought Response Standards (Lauren Benefield, Water Conservation Specialist) **Lauren Benefield** provided details regarding the Amended Ordinance and answered questions from the Board.

**Moved Exline/Second Sheehan/Henderson Absent/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes** to Adopt Ordinance No. 597-26, an Ordinance of the South Tahoe Public Utility District, amending Administrative Code Section 3.4 regarding Water Shortage and Drought Response Standards.

- c. Ordinance Amending and Updating the Water Leak Adjustment Policy (Sara Nelson, Customer Service Supervisor) **Sara Nelson** provided details regarding the Amended Ordinance and answered questions from the Board.

**Moved Exline/Second Romsos/Henderson Absent/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes** to Adopt Ordinance No. 598-26, an Ordinance of the South Tahoe Public Utility District, superseding Ordinance 529-11 and amending Administrative Code Section 6.4.11 and the associated Appendix Fee Schedule Section 6.4.11 regarding the Water Leak Adjustment Policy.

**7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

**Director Exline** attended the Finance Committee meeting in which they looked at goals and projects the District is able to achieve in consideration of staff capacity and water rates. They also discussed emergency funds and unfunded liability for CalPers. There is a Budget Board Workshop on April 29 2026. The meeting was very positive. **Shane Romsos** also attended the meeting, and he concurs with **Director Exline**.

**8. BOARD MEMBER REPORTS:**

**Director Exline** commented that Liberty Utilities is transitioning away from its power purchase agreement with NV Energy and asked that the District take this opportunity to work with community stakeholders and Liberty to seek energy solutions and discover renewable energy options to maximize savings.

**9. STAFF/ATTORNEY REPORTS:**

**Ross Cole** provided details regarding the Cross-Connection Control and Backflow Prevention Program prohibition on burying stop and drain valves on new construction. He provided a

demonstration of a cross-connection control; background information regarding the prevention program; changes to the construction standard; and next steps. The Board asked clarifying questions and confirmed that the new standards apply only to new construction at this time. **Ryan Lee** provided historical information regarding the origin and intent of the policy. Per state regulations, the District needs to develop a program for risk assessment and mitigation.

**10. GENERAL MANAGER REPORT:**

**Paul Hughes** reported that the Tahoe Keys Property Owners Association voted to move forward as its own water provider for the Tahoe Keys Marina redevelopment.

**11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

**12. BREAK AND ADJOURN TO CLOSED SESSION:** There was no Closed Session.

**ADJOURNMENT:** 2:50 p.m.



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Shane Romsos, Board President  
South Tahoe Public Utility District

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Shannon Chandler, Administrative Analyst/  
Assistant Clerk of the Board  
South Tahoe Public Utility District