



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
November 6, 2025
MINUTES**

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Haven, Henderson, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Brent Goligoski, Kyle Ostberg, Chris Skelly, Greg Dupree, Adrian Combes, Star Glaze, Shelly Thomsen, Megan Colvey, Taylor Jaime, Mark Seelos, Laura Dickensen, Sarah Newsome, Garth Butz, Trevor Coolidge

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes
to approve the Consent Calendar as presented.

- a. **2025 GARDNER MOUNTAIN TANKS RECOATING PROJECT - REBID**
(Taylor Jaime, Staff Engineer II, Project Manager and Megan Colvey, Director of Engineering)
(1) Approved Change Order No. 3 to Unified Field Services Corporation in the amount of (\$2,829.83); and (2) Authorized the General Manager to execute Change Order No. 3.
- b. **SEPTEMBER 30, 2025 FISCAL YEAR TO DATE FINANCIAL STATEMENTS**
(Andrea Salazar, Chief Financial Officer)
Received and filed the September 30, 2025 Income Statement and Balance Sheet Reports.
- c. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$6,016,728.16.

d. REGULAR BOARD MEETING MINUTES: October 16, 2025

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved October 16, 2025, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

- a. Keller-Heavenly Water System Improvements Project, Phase 3 (Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provided details regarding the Keller-Heavenly Water System Improvements Project, Phase 3 and he and **Megan Colvey** addressed questions from the Board.

Moved Sheehan/Second Exline/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Approve Change Order No. 8 to White Rock Construction, Inc., in the amount of \$115,118.86; and 2) Authorize the General Manager to execute Change Order No. 8.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS: None**8. BOARD MEMBER REPORTS: None****9. STAFF/ATTORNEY REPORTS:**

Megan Colvey provided an Engineering Capital Improvement Program update highlighting 2025. She thanked the Board for their leadership, guidance and commitment to investing in reliable, sustainable utility infrastructure and recognized the Engineering Department staff for their commitment to the District. The Board expressed their appreciation for the update and would like to see these updates on a regular basis. **Trevor Coolidge** reported that the Solar Program should be ready to start by December 20, 2025.

Adrian Combes provided an Operations Department update and addressed questions from the Board. He reported that there was a pipeline leak on a 10-inch line after dig season ended, in the AI Tahoe neighborhood. The pipe will need replacement, and the cost is approximately \$300,000. Vinciguerra is doing the work, and a change order will come forward at a future Board meeting. The Underground Sewer Department has been combined with the Diamond Valley Ranch (DVR) scope, and the merger has worked well, and the knowledge base has been valuable. This year is the first time DVR will see four hay cuttings. The Underground Water Department was down by two crew most of the year but still pulled through with a tremendous amount of work completed. The Water Department is also extremely hard working, and he provided kudos to both departments. The Board is invited to attend the End of Dig Season Cookout on November 13, at Noon at the District.

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Nexgen training has been taking place all week and he recognized **Jim Kelly** and the Engineering staff for following through.
- El Dorado Water Agency held a Plenary at the District and discussion included water quality, water security and PCE contamination issues. Lahontan Water Quality Control Board is in settlement negotiations with the PCE responsible parties, which they are hoping to complete in the near future.
- The District is hosting the Tahoe Chamber's State of the South Shore event on Wednesday at 6:00 p.m. Participants will include the District, the City of South Lake Tahoe, Douglas County,

and El Dorado County. The topics are infrastructure projects completed over the past years as well as future plans.

- **Trevor Coolidge** and **Donielle Morse** addressed questions from the Board regarding Forest Service Funded Vegetation Management permits which might be held up due to the Government shutdown.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

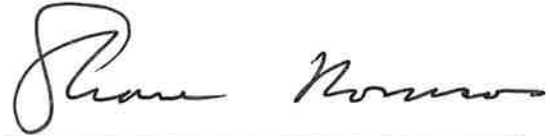
12. BREAK AND ADJOURN TO CLOSED SESSION: 2:45 p.m.

RECONVENE TO OPEN SESSION: 3:04 p.m.

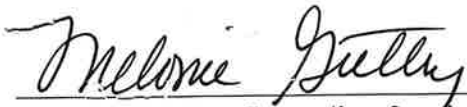
- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

ADJOURNMENT: 3:05 p.m.



Shane Romsos, Board President
South Tahoe Public Utility District



Melonie Guttery, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District