



SOUTH TAHOE PUBLIC UTILITY DISTRICT AMENDED REGULAR BOARD MEETING AGENDA

Thursday, May 15, 2025 - 2:00 p.m.

District Board Room

1275 Meadow Crest Drive, South Lake Tahoe, California

TELECONFERENCE LOCATION:

350 Calle Principal, Marriott Business Center, Monterey, California 93940

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE PUBLIC** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. Fiscal Year 2025/26 Water and Sewer Service Charge Rates
(Andrea Salazar, Chief Financial Officer)
Approve Resolution No. 3308-25 confirming the water and sewer service charge rate increases of 9.5% and 9.5% for Fiscal Year 2025/26.
 - b. Fiscal Year 2025/26 Water Enterprise Fund Budget
(Andrea Salazar, Chief Financial Officer)
Adopt Resolution 3309-25 for the Fiscal Year 2025/26 Water Enterprise Fund Budget and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.

- c. Fiscal Year 2025/26 Sewer Enterprise Fund Budget
(Andrea Salazar, Chief Financial Officer)
Adopt Resolution 3310-25 for the Fiscal Year 2025/26 Sewer Enterprise Fund Budget and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.
 - d. 2025 Test Well Project
(Mark Seelos, Water Resources Manager)
Reauthorize staff to advertise for construction bids for the test well drilling and installation component of the 2025 Test Well Project
 - e. Al Tahoe/Bayview Well Backup Power
(Mark Seelos, Water Resources Manager)
1) Approve exemption from formal competitive solicitation based on the District's Purchasing Policy exemption when using competitively awarded cooperative agreements that leverage the State's buying power; and 2) Authorize the General Manager to execute a purchase order with Empire Cat under Sourcewell Contract Number 092222-CAT in the amount of \$379,344 for the purchase of a Cat XQ570 Mobile Generator Set to be provided for the Al Tahoe/Bayview Well Backup Power Project.
 - f. Bijou 1 Waterline Replacement Project
(Laura Hendrickson, Associate Engineer)
1) Waive minor irregularities identified in the bid from the lowest responsive, responsible bidder; 2) Award the Contract for the Bijou 1 Waterline Replacement Project to the lowest responsive, responsible bidder; and 3) Authorize the General Manager to enter into a Reimbursement Agreement with the City of South Lake Tahoe to provide road repairs related to the Bijou 1 Waterline Replacement Project in an amount not to exceed \$662,500.
 - g. City of South Lake Tahoe Reimbursement Agreement
(Chris Stanley, Manager of Field Operations)
Approve Reimbursement Agreement with the City of South Lake Tahoe for work performed on District facilities related to the City's 2025 Road Rehabilitation Project in an amount not to exceed \$137,250.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
10. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
11. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
Past Meetings/Events
05/01/2025 – 2:00 p.m. Regular Board Meeting at the District
05/06/2025 – 3:30 p.m. Operations Committee Meeting at the District
05/09/2025 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
- Future Meetings/Events**
05/21/2025 – 8:00 a.m. Employee Communications Committee Meeting (Henderson Representing)
05/26/2025 – Memorial Day Holiday District Offices Closed
06/05/2025 - 2:00 p.m. Regular Board Meeting at the District

12. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

ADJOURNMENT (The next Regular Board Meeting is Thursday, June 5, 2025, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, May 15, 2025

ITEMS FOR CONSENT

a. 2025 GARDNER MOUNTAIN TANKS RECOATING PROJECT – AAMP COATING INSPECTIONS

(Taylor Jaime, Staff Engineer)

1) Approve the proposed Scope of Work from Construction Materials Engineers, Inc. to provide specialty AMPP-certified Coating Inspection services for the 2025 Gardner Mountain Tanks Recoating Project and warranty inspection of previously coated water storage tanks Flagpole 2 and Iroquois 2; and 2) Authorize the General Manager to execute Task Order No. 25 in the amount of \$61,705.

b. STANDARDIZATION OF ELECTRICAL INSTRUMENTATION

(Mark Seelos, Water Resources Manager and Jared Aschenbach, Electrical and Instrumentation Supervisor)

1) Designate Schweitzer Engineering Laboratories as the District's sole brand for power quality meters; 2) Designate Keller Pressure as the District's sole brand for submersible level transmitters used in water supply wells; and 3) Designate the Watlow F4T as the District's sole brand and model of process controller used for pressure control in water supply wells.

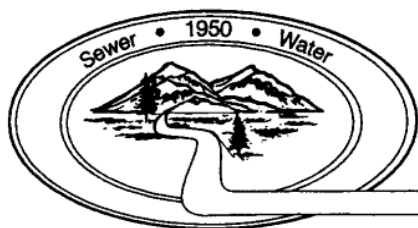
c. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Receive and file Payment of Claims in the amount of \$1,715,561.35.

d. REGULAR BOARD MEETING MINUTES: May 1, 2025

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve May 1, 2025, Minutes



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4a

TO: Board of Directors

FROM: Taylor Jaime, Staff Engineer

MEETING DATE: May 15, 2025

ITEM – PROJECT NAME: 2025 Gardner Mountain Tanks Recoating Project – AMPP Coating Inspections

REQUESTED BOARD ACTION: 1) Approve the proposed Scope of Work from Construction Materials Engineers, Inc. to provide specialty AMPP-certified Coating Inspection services for the 2025 Gardner Mountain Tanks Recoating Project and warranty inspection of previously coated water storage tanks Flagpole 2 and Iroquois 2; and 2) Authorize the General Manager to execute Task Order No. 25 in the amount of \$61,705.

DISCUSSION: On March 6, 2025, the Board authorized staff to advertise for bids for the 2025 Gardner Mountain Tanks Recoating Project. District staff expect to make a recommendation to the Board for Award of this project at the June 5, 2025 Board meeting. The District requires special coating inspection services for this project by an AMPP-certified Coating Inspector to ensure the following:

- Surface preparation meets contract specifications and industry standards;
- High-performance coatings are applied as per the manufacturer's recommendations and to meet contract specifications and industry standards;
- Previously applied coatings on past water storage tanks pass warranty inspection

Under Task Order No. 25, Construction Materials Engineers, Inc. (CME) will provide an AMPP-certified Coating Inspector, for the 2025 Gardner Mountain Tanks Recoating Project, to observe the mixing, surface preparation, application of the coating systems, and final required testing for each of the tanks under contract. CME will provide daily inspection reports documenting the work performed by the Coating Contractor. The two tanks included in the project are: Gardner Mountain 1 and Gardner Mountain 2.

Additionally, under Task Order No. 25, CME will provide warranty inspections of two previously coated water storage tanks, Flagpole 2 and Iroquois 2, to ensure that the

previously applied coating system is free of defects covered under the warranty period of the associated project contract.

The work will be performed by CME under Task Order No. 25 under the current Master Services Agreement for Consulting Services.

SCHEDULE: May 2025 - October 2025

COSTS: \$61,705

ACCOUNT NO: 20.30.8679 (Gardner Mountain 1); 20.30.8484 (Gardner Mountain 2);
20.26.6054 (Water and Sewer Field Operations O&M)

BUDGETED AMOUNT AVAILABLE: \$439,966 (GM 1&2 - FY 25/26); Additional \$15,000 (Water and Sewer Field Operations O&M)

ATTACHMENTS: CME 2025 AMPP Coating Inspection Proposal

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____



300 Sierra Manor Drive, Suite 1
Reno, NV 89511

April 16, 2025
Revised May 6, 2025

Mr. Taylor Jaime, EIT
SOUTH TAHOE PUBLIC UTILITY DISTRICT
1275 Meadow Crest Drive
South Lake Tahoe, CA 96150

**RE: AMPP (NACE) Coatings Inspection and General Inspection Services Proposal
2025 Gardner Mountain Tanks Recoating & Additional Warranty Inspections on Existing Tanks
South Lake Tahoe, California**

Dear Mr. Jaime:

Construction Materials Engineers, Inc. (CME) is pleased to submit the following proposal to provide professional services for AMPP (NACE) Coatings Inspection and General Inspection services for the 2025 Gardner Mountain Tanks Recoating Project, as well as additional warranty inspections for two previously coated tanks.

1.0 PROJECT DESCRIPTION

We understand that the project will include improvements of the two Gardner Mountain Tanks, both at 38 feet in diameter and 0.212 MG in capacity. The improvements on tank #1 will include complete removal of existing coating and recoating of the interior with an NSF 61/UL Water-approved lining system, as well as coating spot repairs on the tank exterior. Additionally, tank #2 will require coating spot repairs on the reservoir interior with an NSF 61/UL Water-approved lining system, with a complete removal of existing coating and recoating of the tank exterior roof and knuckle and spot repairs on the exterior shell. As requested by STPUD personnel, warranty inspections for two additional, previously coated tanks will be required this year in May or June and have been added to this proposal. The project schedule for the Gardner Mountain Tanks project is not determined at this time; however, we anticipate 10 total weeks to complete the project.

2.0 SCOPE OF WORK

An itemized list of the specific activities included within this Task is attached as part of our itemized estimated cost. At a minimum, the following inspection services will be provided as detailed in the following four subtasks:

2.1 PROJECT MANAGEMENT

Provide construction project management on an as needed basis for 3 hours per week for 10 weeks.

- Provide construction observation services oversight during construction
- Review and submit inspector field reports
- Review and provide recommendations of coating observations

2.2 MEETINGS

- Attend Pre-Construction Meeting
- Attend Bi-Weekly Progress Meetings

2.3 AMPP (NACE) INSPECTION AND GENERAL INSPECTION SERVICES

Provide the following inspection services:

- Monitor the overall work performed by the Contractor and verify that the work is in accordance with the plans and specifications
- Observation of Contractors compliance with the Contract Documents
- Provide AMPP (NACE) inspections during completion of cleaning and surface preparation activities, completion of each coating application (including mil thickness testing), observation of Holiday testing of final surface coating and completion of any recoats after Holiday or mil-thickness testing
- Provide inspections per part 3 (Execution) of sections 09 97 13.13 (Interior Coating for Welded Steel Reservoir) and 09 97 13.23 (Exterior Coating for Welded Steel Reservoir) in the project specifications for hold points for environmental and site conditions, pre-surface preparation and cleanliness, monitoring of surface preparation, final inspection of surface preparation, coating applications, post application, post cure evaluation and final inspection
- Provide quality assurance inspection per part 3 (Execution) of sections 09 97 13.13 and 09 97 13.23 of the project specifications. Inspection will include finding degrees of cleanliness, recording substrate profile, recording of environmental conditions, verify correct mixing of coating materials, perform adhesion testing (if required), record thickness of applied coatings, observe holiday testing, marking of holidays and performing a final inspection.
- Monitor contractors quality control checks for holidays and dry film thicknesses
- Provide general inspection while on-site to aid the District in information collection and reporting. General inspection will include recording contractor staff present on-site, providing periodic daily weather updates, reporting and documentation of contractor activities, the completion of daily field logs with the use of the District's Procure Project Management software, and additional services requested by the District as needed.
- Daily Field Reports including photo documentation
- Review approved submittals and verify compliance in the field
- Assist with development of final project punch list
- Perform 11 month warranty inspection and any repair inspections per part 1.07 of sections 09 97 13.13 and 09 97 13.23 of the project specifications

2.4 WARRANTY INSPECTIONS FOR ADDITIONAL EXISTING TANKS

Provide the following inspection services:

- Perform 11 month warranty inspection and repair inspections on two additional tanks
- Daily Field Reports including photo documentation
- Brief report summarizing site observations

3.0 ESTIMATED FEES

Based on our understanding of the project and our assumed construction schedule of 10 weeks, we will provide our AMPP (NACE) Coatings Inspection and Inspection Services, as outlined above, on a time and materials basis not to exceed the estimated total task fees of \$61,705.00.

Mr. Taylor Jaime, EIT

SOUTH TAHOE PUBLIC UTILITY DISTRICT

2025 Gardner Mountain Tanks Recoating Project & Additional Warranty Inspections on Existing Tanks

April 16, 2025

Revised May 6, 2025

Page 3 of 3

Our services are dependent on our assumed construction schedule and the provided scope of work. Any changes to the mentioned scope and provided project schedule may result in a change in cost. All services outside the mentioned scope including retests will be provided on a time and materials basis in accordance with our current standard fee schedule.

According to California Travel and Subsistence Provisions for Building/Construction Inspectors (ID #63-3-9), travel in excess of 50 miles from our South Reno office will require compensation at straight-time rates to our inspector. The project site is approximately 58 miles from our South Reno office.

3.1 SUMMARY OF FEES

Table 1 below contains a rolled up summary of the estimated fees for all tasks.

Table 1: Summary of Estimated Fees	
Task	Estimated Fees Per Task
Task 1 – Project Management	\$5,600.00
Task 2 – Meetings (if required)	\$2,925.00
Task 3 – AMPP (NACE) Coating Inspection and General Inspection Services	\$49,390.00
Task 4 – Warranty Inspections for Additional Existing Tanks	\$3,790.00
Total Estimated Fees:	\$61,705.00

We thank you for the opportunity to submit this proposal and look forward to its favorable consideration. If you have any questions, please contact us.

Sincerely,

CONSTRUCTION MATERIALS ENGINEERS, INC.



Jordan M. Miller, EIT
Assistant Project Manager
jmiller@cmenv.com
Direct: 775-737-7563
Mobile: 530-917-6612



Jon A. Del Santo, PE
Principal
jdelsto@cmenv.com
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**STPUD 2025 GARDNER MOUNTAIN TANKS RECOATING PROJECT
NACE COATINGS & GENERAL INSPECTION SERVICES
NEAR GARDNER STREET, SOUTH LAKE TAHOE, CA**

SOUTH TAHOE PUBLIC UTILITY DISTRICT

DATE :

4/16/2025

REVISED 5/6/2025

ACTIVITY	QTY/DAYS	HRS/DAY	RATE	TOTAL	COMMENTS
TASK 1 - PROJECT MANAGEMENT					
10 WEEKS					
PROFESS. ENGINEER / SENIOR PROJECT MANAGER	10	2	\$ 215.00	\$ 4,300.00	10 WEEKS CONSTRUCTION
PROJECT MANAGER ASSISTANT	10	1	\$ 130.00	\$ 1,300.00	10 WEEKS CONSTRUCTION
				\$	5,600.00

ACTIVITY	QTY/DAYS	HRS/DAY	RATE	TOTAL	COMMENTS
TASK 2 - MEETINGS					
INCLUDES PRE-CON					
NACE/GENERAL INSPECTOR - REGULAR	5	3	\$ 180.00	\$ 2,700.00	BI-WEEKLY (IF REQUIRED)
VEHICLE	15		\$ 15.00	\$ 225.00	
				\$	2,925.00

FIELD	QTY/DAYS	HRS/DAY	RATE	TOTAL	COMMENTS
TASK 3 - NACE INSPECTION AND GENERAL INSPECTION					
NACE/GENERAL INSPECTOR - REGULAR	8	8	\$ 180.00	\$ 11,520.00	TANK #1 INT - FULL RECOAT
NACE/GENERAL INSPECTOR - OT	8	1	\$ 220.00	\$ 1,760.00	OVERTIME - IF NEEDED
NACE/GENERAL INSPECTOR - REGULAR	4	8	\$ 180.00	\$ 5,760.00	TANK #1 EXT - SPOT REPAIRS
NACE/GENERAL INSPECTOR - OT	4	1	\$ 220.00	\$ 880.00	OVERTIME - IF NEEDED
NACE/GENERAL INSPECTOR - REGULAR	4	8	\$ 180.00	\$ 5,760.00	TANK #2 INT - SPOT REPAIRS
NACE/GENERAL INSPECTOR - OT	4	1	\$ 220.00	\$ 880.00	OVERTIME - IF NEEDED
NACE/GENERAL INSPECTOR - REGULAR	6	8	\$ 180.00	\$ 8,640.00	TANK #2 EXT - ROOF RECOAT / SPOT REPAIRS
NACE/GENERAL INSPECTOR - OT	6	1	\$ 220.00	\$ 1,320.00	OVERTIME - IF NEEDED
GENERAL INSPECTOR - REGULAR	4	8	\$ 180.00	\$ 5,760.00	MISC. CALLOUT GENERAL INSPECTIONS
GENERAL INSPECTOR - OT	4	1	\$ 220.00	\$ 880.00	OVERTIME - IF NEEDED
NACE INSPECTOR - REGULAR	2	8	\$ 155.00	\$ 2,480.00	11 MONTH WARRANTY - INSPECT / REPAIRS
VEHICLE	250		\$ 15.00	\$ 3,750.00	
				\$	49,390.00

FIELD	QTY/DAYS	HRS/DAY	RATE	TOTAL	COMMENTS
TASK 4 - WARRANTY INSPECTIONS FOR ADDITIONAL EXISTING TANKS					
NACE INSPECTOR - REGULAR	2	6	\$ 155.00	\$ 1,860.00	11 MONTH WARRANTY - INITIAL INSPECTION
NACE INSPECTOR - REGULAR	2	4	\$ 155.00	\$ 1,240.00	11 MONTH WARRANTY - REPAIR INSPECTION
PROJECT MANAGER ASSISTANT	1	3	\$ 130.00	\$ 390.00	WARRANTY SUMMARY REPORT
VEHICLE	20		\$ 15.00	\$ 300.00	
				\$	3,790.00

1. BASED ON CME PAYING CA PREVAILING WAGE RATES FOR GROUP 4 AT \$79.06/HR (NACE ONLY - WARRANTY) & GROUP 2 AT \$92.24/HR
2. FULL-TIME INSPECTION ASSUMED WHEN NACE REQUIRED; PREVAILING WAGE RATE TRAVEL RULES WILL APPLY TO THE INSPECTOR
3. CONTRACTOR IS REQUIRED TO FURNISH & PERFORM HOLIDAY DETECTION TESTING EQUIPMENT & DRY-FILM THICKNESS GAUGE
4. CME HAS HOLIDAY DETECTION TESTING EQUIPMENT IF NEEDED TO SPOT CHECK CONTRACTORS EQUIPMENT & PROCESS
5. CME WILL PROVIDE A NACE CERTIFIED INSPECTOR & WILL UTILIZE A DRY-FILM THICKNESS GAUGE FOR SPOT CHECKS
6. CONFINED SPACE TRAINING & A SECOND PERSON WILL BE PROVIDED BY THE CONTRACTOR TO OUR ON-SITE INSPECTOR
7. GENERAL INSPECTION WILL BE PROVIDED WHILE THE NACE INSPECTOR IS ON-SITE
8. GENERAL INSPECTION INCLUDES RECORDING & REPORTING OF INFORMATION TYPICALLY CAPTURED BY THE DISTRICT'S INSPECTOR
9. SCAFFOLDING AND EQUIPMENT FOR ACCESS REQUIRED FOR TASK 4 WILL BE PROVIDED BY THE CONTRACTOR

ESTIMATED TOTAL FEE: \$61,705.00

General Manager
Paul Hughes



South Tahoe Public Utility District

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4b

TO: Board of Directors

FROM: Mark Seelos, Water Resources Manager
Jared Aschenbach, Electrical and Instrumentation Supervisor

MEETING DATE: May 15, 2025

ITEM – PROJECT NAME: Standardization of Electrical Instrumentation

REQUESTED BOARD ACTION: (1) Designate Schweitzer Engineering Laboratories as the District's sole brand for power quality meters; (2) Designate Keller Pressure as the District's sole brand for submersible level transmitters used in water supply wells; and (3) Designate the Watlow F4T as the District's sole brand and model of process controller used for pressure control in water supply wells.

DISCUSSION: Subdivision (c) of Public Contract Code Section 3400 permits the District to specify brand-name products when necessary for operational consistency across facilities. In alignment with this provision, the District's Purchasing Policy includes a formal process for standardizing equipment and materials. Standardizing electrical instrumentation supports efficient operations by promoting staff familiarity, streamlining training, minimizing spare parts inventory, enhancing diagnostic accuracy, and ensuring seamless integration with existing systems.

To support these goals, the District is seeking authorization to standardize the following equipment:

- Schweitzer Engineering Laboratories as the District's sole brand for power quality meters,
- Keller Pressure as the District's sole brand for submersible level transmitters used in water supply wells, and
- Watlow F4T as the District's sole brand and model of process controller used for pressure control in water supply wells.

SCHEDULE: Upon Board Approval

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

IDENTIFIED CAPITAL IMPROVEMENT PROJECT (CIP): Yes No N/A

ATTACHMENTS: (1) Schweitzer Engineering Labs Sole Brand Justification Form, (2) Keller Pressure Sole Brand Justification Form, (3) Watlow Sole Brand Justification Form

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AS NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

SOUTH TAHOE PUBLIC UTILITY DISTRICT

Note: Please do not modify this original form which is located in the public drive. Either print it out or copy the form to a personal work file to use. Answer questions and utilize as much space as required.

Sole Brand / Sole Source Justification Approval Form

EXPLANATION: Complete this form when specifications limit bidding to one brand name (whether or not the item can be purchased from more than one source).

1. The District follows legal requirements to obtain competition whenever possible. Competitive purchases are easy to justify in regards to price and also encourage suppliers to remain competitive in price and service. At times however, it may be necessary or economically preferable to purchase products or services on a sole brand or sole source basis. Since sole brand/sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions.
2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 - unique features •service & support reliability •availability •operational familiarity
 - part interchangeability •programming ease •repair ease •size limitations
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification. Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

GENERAL DESCRIPTION OF COMMODITY or SERVICE

Schweitzer Engineering Labs SEL-735 Power Quality Meter	
Supplier Name	Not specified
Street Address	
City/State/ZIP	
Contact, Phone	

INSTRUCTIONS: Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. *More than one entry will apply to all sole source justifications.*

SOLE BRAND JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
1		This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function. <i>(If this item is initialed, please explain below.)</i>
•Explanation (unique performance features of required functions & why they are necessary):		
•What methods were utilized to find other sources – be specific (i.e., internet search engines, sourcing sites, other users, the competition):		
•List the other vendors that were researched. Detail reason rejected.		

ITEM	INITIAL	JUSTIFICATION
2		Product or service has been previously Standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.
Comments:		
ITEM	INITIAL	JUSTIFICATION
3	MS	Staff wishes to add the product or service to the standardization list. If this item is initialed, describe in detail below.
Explanation: Ensures operational familiarity and consistency with other stations.		

SOLE SOURCE JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
4		Purchase is to be made from the original manufacturer or provider.
5		Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor
6		Purchase must be made through the only area distributor of the product or only authorized service provider.
7		None of the above 6 items apply. A detailed justification for this sole source purchase is provided below

Suggested REVIEW date: 5/15/2025

Based on the above, I recommend that **competitive procurement be limited**, and that the product or service indicated be solicited on a **sole brand** basis.

Based on the above, I recommend that **competitive procurement be waived**, and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

EMPLOYEE NAME & DEPARTMENT	AUTHORIZED SIGNATURE	DATE
Mark Seelos, Engineering		5/7/2025
MANAGER NAME	AUTHORIZED SIGNATURE	DATE
" "	" "	" "

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

PURCHASING AGENT SIGNATURE	DATE
Lindi Baugh, Purch Agent	5/7/25

Other approvals may be required up to and including Board of Director approval.

General Mgr Signature

Robert Seeger, CFO for Paul Hughes

5/7/2025
Date

SOUTH TAHOE PUBLIC UTILITY DISTRICT

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2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 - unique features •service & support reliability •availability •operational familiarity
 - part interchangeability •programming ease •repair ease •size limitations
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification. Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

GENERAL DESCRIPTION OF COMMODITY or SERVICE

Keller Pressure Submersible Level Transmitters	
Supplier Name	Not Specified
Street Address	
City/State/ZIP	
Contact, Phone	

INSTRUCTIONS: Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. *More than one entry will apply to all sole source justifications.*

SOLE BRAND JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
1		This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function. <i>(If this item is initialed, please explain below.)</i>
•Explanation (unique performance features of required functions & why they are necessary):		
•What methods were utilized to find other sources – be specific (i.e., internet search engines, sourcing sites, other users, the competition):		
•List the other vendors that were researched. Detail reason rejected.		

ITEM	INITIAL	JUSTIFICATION
2		Product or service has been previously Standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.
Comments:		
ITEM	INITIAL	JUSTIFICATION
3	MS	Staff wishes to ad the product or service to the standardization list. If this item is initialed, describe in detail below.
Explanation: <i>Ensures operational familiarity and consistency with other stations.</i>		

SOLE SOURCE JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
4		Purchase is to be made from the original manufacturer or provider.
5		Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor
6		Purchase must be made through the only area distributor of the product or only authorized service provider.
7		None of the above 6 items apply. A detailed justification for this sole source purchase is provided below

Suggested REVIEW date: 5/15/2025

Based on the above, I recommend that **competitive procurement be limited**, and that the product or service indicated be solicited on a **sole brand** basis.

Based on the above, I recommend that **competitive procurement be waived**, and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

EMPLOYEE NAME & DEPARTMENT	AUGHORIZED SIGNATURE	DATE
<i>Mark Sedos, Engineering</i>	<i>[Signature]</i>	<i>5/7/2025</i>
MANAGER NAME	AUTHORIZED SIGNATURE	DATE
"	"	"

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

PURCHASING AGENT SIGNATURE	DATE
<i>Heidi Bough, Purch Agent</i>	<i>5/7/25</i>

Other approvals may be required up to and including Board of Director approval.

General Mgr Signature:
Andrew Salenger, CFO
 for *Paul Hughes*

5/7/2025
 Date

SOUTH TAHOE PUBLIC UTILITY DISTRICT

Note: Please do not modify this original form which is located in the public drive. Either print it out or copy the form to a personal work file to use. Answer questions and utilize as much space as required.

Sole Brand / Sole Source Justification Approval Form

EXPLANATION: Complete this form when specifications limit bidding to one brand name (whether or not the item can be purchased from more than one source).

1. The District follows legal requirements to obtain competition whenever possible. Competitive purchases are easy to justify in regards to price and also encourage suppliers to remain competitive in price and service. At times however, it may be necessary or economically preferable to purchase products or services on a sole brand or sole source basis. Since sole brand/sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions.
2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 - unique features •service & support reliability •availability •operational familiarity
 - part interchangeability •programming ease •repair ease •size limitations
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification. Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

GENERAL DESCRIPTION OF COMMODITY or SERVICE

<i>Watlow FUT Process Controller</i>	
Supplier Name	
Street Address	
City/State/ZIP	
Contact, Phone	

INSTRUCTIONS: Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. *More than one entry will apply to all sole source justifications.*

SOLE BRAND JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
1		This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function. <i>(If this item is initialed, please explain below.)</i>
•Explanation (unique performance features of required functions & why they are necessary):		
•What methods were utilized to find other sources – be specific (i.e., internet search engines, sourcing sites, other users, the competition):		
•List the other vendors that were researched. Detail reason rejected.		

ITEM	INITIAL	JUSTIFICATION
2		Product or service has been previously Standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.
Comments:		
ITEM	INITIAL	JUSTIFICATION
3	MS	Staff wishes to add the product or service to the standardization list. If this item is initialed, describe in detail below.
Explanation: <i>Ensures operational familiarity and consistency with other stations</i>		

SOLE SOURCE JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
4		Purchase is to be made from the original manufacturer or provider.
5		Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor
6		Purchase must be made through the only area distributor of the product or only authorized service provider.
7		None of the above 6 items apply. A detailed justification for this sole source purchase is provided below

Suggested REVIEW date: _____

Based on the above, I recommend that **competitive procurement be limited**, and that the product or service indicated be solicited on a **sole brand** basis.

Based on the above, I recommend that **competitive procurement be waived**, and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

EMPLOYEE NAME & DEPARTMENT	AUTHORIZED SIGNATURE	DATE
<i>Mark Seelos, Engineering</i>	<i>[Signature]</i>	<i>5/7/2025</i>
MANAGER NAME	AUTHORIZED SIGNATURE	DATE
" "	" "	" "

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

PURCHASING AGENT SIGNATURE	DATE
<i>Nicole Bough, Purch Agent</i>	<i>5/7/25</i>

Other approvals may be required up to and including Board of Director approval.

General Mgr. Signature

Robert Seeger, CFO
for Paul Hughes

5/7/2025
Date

PAYMENT OF CLAIMS

FOR APPROVAL
May 15, 2025

Payroll	4/29/25	671,885.21
Total Payroll		<u>671,885.21</u>

ADP & Insight eTools	627.40
AFLAC/WageWorks claims and fees	145.20
Ameritas - Insurance Payments	874.50
CA EDD UI pmt	7,009.01
Total Vendor EFT	<u>8,656.11</u>

<u>Weekly Approved Check Batches</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Wednesday, April 30, 2025	586,409.25	448,002.24	<u>1,034,411.49</u>
Total Accounts Payable Checks			1,034,411.49

Utility Management Refunds	608.54
Total Utility Management Checks	<u>608.54</u>

Grand Total \$1,715,561.35

<u>Payroll EFTs & Checks</u>	<u>4/29/2025</u>
EFT CA Employment Taxes & W/H	33,573.41
EFT Federal Employment Taxes & W/H	151,701.25
EFT CalPERS Contributions	103,624.98
EFT Empower Retirement-Deferred Comp	27,241.38
EFT CDHP Health Savings (HSA)	5,347.12
EFT Employee Direct Deposits	350,092.13
CHK Employee Garnishments	304.94
<i>Total</i>	<u>671,885.21</u>



Payment of Claims

Payment Date Range 04/24/25 - 05/07/25
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 43721 - ACWA/JPIA									
0705794	ACWA Medical/Vision Insurance Payable	Paid by EFT #3947		04/01/2025	04/30/2025	05/31/2025		05/01/2025	261,435.32
Vendor 43721 - ACWA/JPIA Totals							Invoices	1	\$261,435.32
Vendor 48605 - AIRGAS USA LLC									
9160200513	Field, Shop & Safety Supplies Inventory	Paid by EFT #3948		04/15/2025	04/30/2025	04/30/2025		05/01/2025	728.42
Vendor 48605 - AIRGAS USA LLC Totals							Invoices	1	\$728.42
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO									
246382	Office Supply Issues	Paid by EFT #3949		04/22/2025	04/30/2025	04/30/2025		05/01/2025	134.00
246383	Office Supply Issues	Paid by EFT #3949		04/22/2025	04/30/2025	04/30/2025		05/01/2025	75.75
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals							Invoices	2	\$209.75
Vendor 10954 - ALPINE METALS									
49364	Mobile Equipment	Paid by EFT #3950		03/31/2025	04/30/2025	04/30/2025		05/01/2025	35.30
Vendor 10954 - ALPINE METALS Totals							Invoices	1	\$35.30
Vendor 50108 - ALPINE WATERSHED GROUP									
#15ALPINEWP1	DWR PROP 1 IRWM INV#15	Paid by EFT #3951		04/23/2025	04/30/2025	04/30/2025		05/01/2025	15,249.56
Vendor 50108 - ALPINE WATERSHED GROUP Totals							Invoices	1	\$15,249.56
Vendor 49337 - AMAZON CAPITAL SERVICES INC.									
1CYP-GDJ3-MCMJ	Buildings	Paid by EFT #3952		03/31/2025	04/30/2025	04/30/2025		05/01/2025	48.84
16GG-J61C-6K4L	District Computer Supplies	Paid by EFT #3952		04/07/2025	04/30/2025	04/30/2025		05/01/2025	29.12
1JHJ-L6LJ-9LFT	Shop Supplies	Paid by EFT #3952		04/09/2025	04/30/2025	04/30/2025		05/01/2025	141.36
1P11-YWV-FV-LPYC	Office Supplies	Paid by EFT #3952		04/15/2025	04/30/2025	04/30/2025		05/01/2025	334.55
19MP-TCVN-Y7ND	Buildings	Paid by EFT #3952		04/17/2025	04/30/2025	04/30/2025		05/01/2025	66.55
1LCG-WKC4-4GQQ	Office Supplies	Paid by EFT #3952		04/24/2025	04/30/2025	04/30/2025		05/01/2025	461.42
Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals							Invoices	6	\$1,081.84
Vendor 44768 - ANGIE'S SIGNS									
6587	Bijou #1 Waterline Replacement	Paid by EFT #3953		04/14/2025	04/30/2025	04/30/2025		05/01/2025	616.68
Vendor 44768 - ANGIE'S SIGNS Totals							Invoices	1	\$616.68
Vendor 48173 - APPLIED INDUSTRIAL TECH INC									
7031778452	Primary Equipment	Paid by EFT #3954		03/24/2025	04/30/2025	04/30/2025		05/01/2025	354.19
Vendor 48173 - APPLIED INDUSTRIAL TECH INC Totals							Invoices	1	\$354.19
Vendor 45202 - AT&T MOBILITY									
287257798939 425	Telephone	Paid by EFT #3955		04/19/2025	04/30/2025	04/30/2025		05/01/2025	184.37
Vendor 45202 - AT&T MOBILITY Totals							Invoices	1	\$184.37
Vendor 48000 - AT&T/CALNET 3									
000023362352	Telephone	Paid by EFT #3956		04/20/2025	04/30/2025	04/30/2025		05/01/2025	31.69
000023362354	Telephone	Paid by EFT #3956		04/20/2025	04/30/2025	04/30/2025		05/01/2025	910.64
000023362355	Telephone	Paid by EFT #3956		04/20/2025	04/30/2025	04/30/2025		05/01/2025	115.15
000023362608	Signal Charges	Paid by EFT #3956		04/20/2025	04/30/2025	04/30/2025		05/01/2025	31.57
Vendor 48000 - AT&T/CALNET 3 Totals							Invoices	4	\$1,089.05
Vendor 50375 - BROOKS AUSTIN									



Payment of Claims

Payment Date Range 04/24/25 - 05/07/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3121217-1	Clothes Washer Rebate Program	Paid by EFT #3957		04/25/2025	04/30/2025	04/30/2025		05/01/2025	200.00
		Vendor 50375 - BROOKS AUSTIN Totals				Invoices	1		\$200.00
Vendor 50103 - AZUL ELECTRIC SUPPLY LLC									
008442	Buildings	Paid by EFT #3958		04/18/2025	04/30/2025	04/30/2025		05/01/2025	34.55
008454	Buildings	Paid by EFT #3958		04/21/2025	04/30/2025	04/30/2025		05/01/2025	358.14
008479	Buildings	Paid by EFT #3958		04/22/2025	04/30/2025	04/30/2025		05/01/2025	59.26
		Vendor 50103 - AZUL ELECTRIC SUPPLY LLC Totals				Invoices	3		\$451.95
Vendor 49339 - BASEFORM INC									
04242025-312	Pipe - Covers & Manholes	Paid by EFT #3959		04/24/2025	04/30/2025	04/30/2025		05/01/2025	2,430.00
04242025-313	Pipe - Covers & Manholes	Paid by EFT #3959		04/24/2025	04/30/2025	04/30/2025		05/01/2025	2,584.87
		Vendor 49339 - BASEFORM INC Totals				Invoices	2		\$5,014.87
Vendor 49971 - BRANDED SCREEN PRINTING									
1313081	Pro-Shop	Paid by EFT #3960		03/03/2025	04/30/2025	04/30/2025		05/01/2025	1,984.15
		Vendor 49971 - BRANDED SCREEN PRINTING Totals				Invoices	1		\$1,984.15
Vendor 48922 - GARTH BUTZ									
ACI REIMB 2025	Dues - Memberships - Certification	Paid by EFT #3961		04/15/2025	04/30/2025	04/30/2025		05/01/2025	88.00
		Vendor 48922 - GARTH BUTZ Totals				Invoices	1		\$88.00
Vendor 42328 - CDW-G CORP									
AD7714H	District Computer Supplies	Paid by EFT #3962		04/22/2025	04/30/2025	04/30/2025		05/01/2025	750.55
		Vendor 42328 - CDW-G CORP Totals				Invoices	1		\$750.55
Vendor 48181 - CONSTRUCTION MATERIALS ENG INC									
17439	Filters 3, 4 Rehab	Paid by EFT #3963		03/06/2025	04/30/2025	04/30/2025		05/01/2025	5,825.00
		Vendor 48181 - CONSTRUCTION MATERIALS ENG INC Totals				Invoices	1		\$5,825.00
Vendor 42897 - CWEA									
HANNIS APP 2025	Dues - Memberships - Certification	Paid by Check #114929		04/24/2025	04/30/2025	04/30/2025		05/01/2025	448.00
		Vendor 42897 - CWEA Totals				Invoices	1		\$448.00
Vendor 48685 - ECORP CONSULTING INC									
106771	Gardner Mountain #2/4 Waterline + Wildwood #3/5 (+PRV) Waterline	Paid by EFT #3964		04/11/2025	04/30/2025	04/30/2025		05/01/2025	335.00
		Vendor 48685 - ECORP CONSULTING INC Totals				Invoices	1		\$335.00
Vendor 48562 - EL DORADO COUNTY TAHOE ENGRG UNIT									
#15ELDORADOP1	DWR PROP 1 IRWM INV#15	Paid by EFT #3965		04/23/2025	04/30/2025	04/30/2025		05/01/2025	512,526.60
		Vendor 48562 - EL DORADO COUNTY TAHOE ENGRG UNIT Totals				Invoices	1		\$512,526.60
Vendor 44263 - ENS RESOURCES INC									
3848	Public Relations Expense	Paid by EFT #3966		04/12/2025	04/30/2025	04/30/2025		05/01/2025	500.00
		Vendor 44263 - ENS RESOURCES INC Totals				Invoices	1		\$500.00
Vendor 48312 - ERS INDUSTRIAL SERVICES INC									
24-05A	Filters 3, 4 Rehab	Paid by EFT #3967		03/31/2025	04/30/2025	04/30/2025		05/01/2025	76,447.65
24-05AR	Filters 3, 4 Rehab Retainage	Paid by EFT #3967		03/31/2025	04/30/2025	04/30/2025		05/01/2025	(3,822.38)



Payment of Claims

Payment Date Range 04/24/25 - 05/07/25
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 48312 - ERS INDUSTRIAL SERVICES INC Totals						Invoices	2		\$72,625.27
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC									
906943340	Service Contracts	Paid by EFT #3968		03/21/2025	04/30/2025	04/30/2025		05/01/2025	851.00
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC Totals						Invoices	1		\$851.00
Vendor 14890 - FEDEX									
8-827-77174	Postage Expenses	Paid by EFT #3969		04/11/2025	04/30/2025	04/30/2025		05/01/2025	73.31
8-834-78052	Postage Expenses	Paid by EFT #3969		04/18/2025	04/30/2025	04/30/2025		05/01/2025	53.20
8-841-98956	Postage Expenses	Paid by EFT #3969		04/25/2025	04/30/2025	04/30/2025		05/01/2025	130.38
Vendor 14890 - FEDEX Totals						Invoices	3		\$256.89
Vendor 48715 - FLEETCREW -ANELLE MGMT SRV									
60028	Contractual Services	Paid by EFT #3970		04/09/2025	04/30/2025	04/30/2025		05/01/2025	175.00
Vendor 48715 - FLEETCREW -ANELLE MGMT SRV Totals						Invoices	1		\$175.00
Vendor 48402 - FLYERS ENERGY LLC									
25-348211	Gasoline & Diesel Fuel Inventory	Paid by EFT #3971		04/18/2025	04/30/2025	04/30/2025		05/01/2025	5,842.25
25-351532	Gasoline & Diesel Expense	Paid by EFT #3971		04/23/2025	04/30/2025	04/30/2025		05/01/2025	1,250.10
25-351385	Gasoline Fuel Inventory	Paid by EFT #3971		04/24/2025	04/30/2025	04/30/2025		05/01/2025	2,740.12
Vendor 48402 - FLYERS ENERGY LLC Totals						Invoices	3		\$9,832.47
Vendor 15600 - GRAINGER									
9431396002	Shop Supplies	Paid by EFT #3972		03/07/2025	04/30/2025	04/30/2025		05/01/2025	15.04
9459379864	Buildings	Paid by EFT #3972		04/02/2025	04/30/2025	04/30/2025		05/01/2025	1,081.66
9465528397	Pump Stations	Paid by EFT #3972		04/08/2025	04/30/2025	04/30/2025		05/01/2025	176.26
9468306254	Pump Stations	Paid by EFT #3972		04/09/2025	04/30/2025	04/30/2025		05/01/2025	123.94
9468975108	Pump Stations	Paid by EFT #3972		04/10/2025	04/30/2025	04/30/2025		05/01/2025	31.98
9481226679	Shop Supplies	Paid by EFT #3972		04/22/2025	04/30/2025	04/30/2025		05/01/2025	(15.04)
9481226687	Shop Supplies	Paid by EFT #3972		04/22/2025	04/30/2025	04/30/2025		05/01/2025	16.28
9481992296	Buildings	Paid by EFT #3972		04/22/2025	04/30/2025	04/30/2025		05/01/2025	(1,081.66)
9482320349	Buildings	Paid by EFT #3972		04/22/2025	04/30/2025	04/30/2025		05/01/2025	1,160.69
9482320356	Buildings	Paid by EFT #3972		04/22/2025	04/30/2025	04/30/2025		05/01/2025	480.37
9487181100	Small Tools	Paid by EFT #3972		04/25/2025	04/30/2025	04/30/2025		05/01/2025	831.77
Vendor 15600 - GRAINGER Totals						Invoices	11		\$2,821.29
Vendor 48332 - HDR ENGINEERING INC									
1200689875	Contractual Services	Paid by EFT #3973		01/20/2025	04/30/2025	04/30/2025		05/01/2025	1,874.00
1200714684	Contractual Services	Paid by EFT #3973		04/18/2025	04/30/2025	04/30/2025		05/01/2025	9,342.70
Vendor 48332 - HDR ENGINEERING INC Totals						Invoices	2		\$11,216.70
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS									
145259	Service Contracts	Paid by EFT #3974		04/01/2025	04/30/2025	04/30/2025		05/01/2025	712.65
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS Totals						Invoices	1		\$712.65
Vendor 48140 - INTEGRITY LOCKSMITH									
i43494	Other Supplies	Paid by EFT #3975		04/21/2025	04/30/2025	04/30/2025		05/01/2025	312.55
i43522	Shop Supplies	Paid by EFT #3975		04/24/2025	04/30/2025	04/30/2025		05/01/2025	105.05
Vendor 48140 - INTEGRITY LOCKSMITH Totals						Invoices	2		\$417.60
Vendor 40821 - KENNEDY JENKS CONSULTANTS INC									



Payment of Claims

Payment Date Range 04/24/25 - 05/07/25
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
179540	Al Tahoe Well Rehab & Al Tahoe/Bayview Backup Power	Paid by EFT #3976		04/21/2025	04/30/2025	04/30/2025		05/01/2025	11,856.26
Vendor 40821 - KENNEDY JENKS CONSULTANTS INC Totals							Invoices	1	\$11,856.26
Vendor 43694 - KIMBALL MIDWEST									
103273685	Shop Supplies	Paid by EFT #3977		04/16/2025	04/30/2025	04/30/2025		05/01/2025	502.14
Vendor 43694 - KIMBALL MIDWEST Totals							Invoices	1	\$502.14
Vendor 22550 - LIBERTY UTILITIES									
200008895548 325	Street Lighting Expense	Paid by EFT #3981		04/22/2025	04/30/2025	04/30/2025		05/01/2025	29.56
200008904043 425	Electricity	Paid by EFT #3979		04/22/2025	04/30/2025	04/30/2025		05/01/2025	765.83
200008919603 425	Electricity	Paid by EFT #3979		04/22/2025	04/30/2025	04/30/2025		05/01/2025	341.47
200008923399 425	Electricity	Paid by EFT #3978		04/22/2025	04/30/2025	04/30/2025		05/01/2025	4,588.02
200008928315 325	Electricity	Paid by EFT #3980		04/22/2025	04/30/2025	04/30/2025		05/01/2025	11,134.71
LNC-03153	PRV, Washoan-Acoma	Paid by Check #114930		04/23/2025	04/30/2025	04/30/2025		05/01/2025	1,000.00
Vendor 22550 - LIBERTY UTILITIES Totals							Invoices	6	\$17,859.59
Vendor 47903 - LINDE GAS & EQUIPMENT INC									
49263335	Shop Supplies	Paid by EFT #3982		04/22/2025	04/30/2025	04/30/2025		05/01/2025	697.27
49283186	Shop Supplies	Paid by EFT #3982		04/22/2025	04/30/2025	04/30/2025		05/01/2025	71.18
Vendor 47903 - LINDE GAS & EQUIPMENT INC Totals							Invoices	2	\$768.45
Vendor 17900 - MCMASTER CARR SUPPLY CO									
44568372	Buildings	Paid by EFT #3983		04/24/2025	04/30/2025	04/30/2025		05/01/2025	170.35
Vendor 17900 - MCMASTER CARR SUPPLY CO Totals							Invoices	1	\$170.35
Vendor 18150 - MEEKS LUMBER & HARDWARE									
5080155-049	Dead End Improvement Program	Paid by EFT #3984		03/21/2025	04/30/2025	04/30/2025		05/01/2025	1,390.40
Mar 25 Stmt	Shop Supplies & Small Tools	Paid by EFT #3984		03/31/2025	04/30/2025	04/30/2025		05/01/2025	903.64
Vendor 18150 - MEEKS LUMBER & HARDWARE Totals							Invoices	2	\$2,294.04
Vendor 43123 - MSC INDUSTRIAL SUPPLY CO									
92845899	Buildings	Paid by EFT #3985		04/17/2025	04/30/2025	04/30/2025		05/01/2025	149.29
95024769	Small Tools	Paid by EFT #3985		04/24/2025	04/30/2025	04/30/2025		05/01/2025	18.73
Vendor 43123 - MSC INDUSTRIAL SUPPLY CO Totals							Invoices	2	\$168.02
Vendor 48576 - MSDS ONLINE DBA VELOCITYEHS									
325115	Safety Programs	Paid by EFT #3986		01/22/2025	04/30/2025	04/30/2025		05/01/2025	4,194.95
Vendor 48576 - MSDS ONLINE DBA VELOCITYEHS Totals							Invoices	1	\$4,194.95
Vendor 40274 - NEVADA DIV OF FORESTRY									
25-10-0036	Grounds & Maintenance	Paid by EFT #3987		04/17/2025	04/30/2025	04/30/2025		05/01/2025	9,098.90
FP25-030	Grounds & Maintenance	Paid by EFT #3987		04/17/2025	04/30/2025	04/30/2025		05/01/2025	693.60
Vendor 40274 - NEVADA DIV OF FORESTRY Totals							Invoices	2	\$9,792.50
Vendor 44607 - OLIN PIONEER AMERICAS LLC									
900553332	Hypochlorite	Paid by EFT #3988		04/23/2025	04/30/2025	04/30/2025		05/01/2025	13,000.48
Vendor 44607 - OLIN PIONEER AMERICAS LLC Totals							Invoices	1	\$13,000.48
Vendor 50143 - KYLE OSTBERG									
PARK REIMB 41725	Travel - Meetings - Education	Paid by EFT #3989		04/28/2025	04/30/2025	04/30/2025		05/01/2025	72.00
Vendor 50143 - KYLE OSTBERG Totals							Invoices	1	\$72.00



Payment of Claims

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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 49820 - PACIFIC OFFICE AUTOMATION									
817641	Service Contracts	Paid by EFT #3990		10/25/2024	04/30/2025	04/30/2025		05/01/2025	899.31
		Vendor 49820 - PACIFIC OFFICE AUTOMATION Totals				Invoices	1		<u>\$899.31</u>
Vendor 49579 - POLLARDWATER									
WP067811	Water Meters & Parts	Paid by EFT #3991		03/28/2025	04/30/2025	04/30/2025		05/01/2025	52.72
		Vendor 49579 - POLLARDWATER Totals				Invoices	1		<u>\$52.72</u>
Vendor 43332 - RED WING SHOE STORE									
812-1-155302	Safety Equipment - Physicals	Paid by EFT #3992		04/22/2025	04/30/2025	04/30/2025		05/01/2025	223.03
812-1-155303	Safety Equipment - Physicals	Paid by EFT #3992		04/22/2025	04/30/2025	04/30/2025		05/01/2025	271.52
		Vendor 43332 - RED WING SHOE STORE Totals				Invoices	2		<u>\$494.55</u>
Vendor 47803 - REDWOOD PRINTING									
36498	Office Supply Issues	Paid by EFT #3993		04/03/2025	04/30/2025	04/30/2025		05/01/2025	393.02
		Vendor 47803 - REDWOOD PRINTING Totals				Invoices	1		<u>\$393.02</u>
Vendor 49497 - REGULATORY INTELLIGENCE LLC									
STPUD425	Advisory	Paid by EFT #3994		04/16/2025	04/30/2025	04/30/2025		05/01/2025	3,637.34
		Vendor 49497 - REGULATORY INTELLIGENCE LLC Totals				Invoices	1		<u>\$3,637.34</u>
Vendor 48144 - RELIANCE STANDARD									
APR25	Voluntary Life Payable	Paid by EFT #3995		04/01/2025	04/30/2025	04/30/2025		05/01/2025	1,406.10
		Vendor 48144 - RELIANCE STANDARD Totals				Invoices	1		<u>\$1,406.10</u>
Vendor 48110 - ROCKWELL SOLUTIONS INC									
3546	Replace Tallac #1 Pump/Motor	Paid by EFT #3996		04/18/2025	04/30/2025	04/30/2025		05/01/2025	21,453.70
		Vendor 48110 - ROCKWELL SOLUTIONS INC Totals				Invoices	1		<u>\$21,453.70</u>
Vendor 48684 - RS AMERICAS INC									
9020671615	Pump Stations	Paid by EFT #3997		04/09/2025	04/30/2025	04/30/2025		05/01/2025	209.84
		Vendor 48684 - RS AMERICAS INC Totals				Invoices	1		<u>\$209.84</u>
Vendor 21753 - SAFETY CENTER INC									
7473486704	Safety Programs	Paid by EFT #3998		03/05/2025	04/30/2025	04/30/2025		05/01/2025	2,275.00
8639150866	Safety Programs	Paid by EFT #3998		04/17/2025	04/30/2025	04/30/2025		05/01/2025	2,275.00
		Vendor 21753 - SAFETY CENTER INC Totals				Invoices	2		<u>\$4,550.00</u>
Vendor 49911 - SEARCHPROS STAFFING LLC									
25042227	Contractual Services	Paid by EFT #3999		04/22/2025	04/30/2025	04/30/2025		05/01/2025	830.05
		Vendor 49911 - SEARCHPROS STAFFING LLC Totals				Invoices	1		<u>\$830.05</u>
Vendor 40633 - SIGMA ALDRICH INC									
565079188	Laboratory Equipment & Supplies	Paid by EFT #4000		04/15/2025	04/30/2025	04/30/2025		05/01/2025	64.35
		Vendor 40633 - SIGMA ALDRICH INC Totals				Invoices	1		<u>\$64.35</u>
Vendor 50203 - SMARTSIGN									
SMT-799559	Grounds & Maintenance	Paid by EFT #4001		01/22/2025	04/30/2025	04/30/2025		05/01/2025	101.36
		Vendor 50203 - SMARTSIGN Totals				Invoices	1		<u>\$101.36</u>
Vendor 45168 - SOUTHWEST GAS									
910000175915 425	Natural Gas	Paid by EFT #4002		04/22/2025	04/30/2025	04/30/2025		05/01/2025	57.58
910000639911 425	Natural Gas	Paid by EFT #4002		04/22/2025	04/30/2025	04/30/2025		05/01/2025	12.49
910000416139 425	Natural Gas	Paid by EFT #4002		04/23/2025	04/30/2025	04/30/2025		05/01/2025	102.17



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
910000192416 425	Natural Gas	Paid by EFT #4002		04/24/2025	04/30/2025	04/30/2025		05/01/2025	335.01	
910000421501 425	Natural Gas	Paid by EFT #4002		04/25/2025	04/30/2025	04/30/2025		05/01/2025	1,032.37	
910000421502 425	Natural Gas	Paid by EFT #4002		04/25/2025	04/30/2025	04/30/2025		05/01/2025	1,307.32	
910000429959 425	Natural Gas	Paid by EFT #4002		04/25/2025	04/30/2025	04/30/2025		05/01/2025	78.17	
910000429960 425	Natural Gas	Paid by EFT #4002		04/25/2025	04/30/2025	04/30/2025		05/01/2025	9,676.95	
Vendor 45168 - SOUTHWEST GAS Totals								Invoices	8	\$12,602.06
Vendor 50062 - VINCENT STAGNARO										
LYFTREIMB 41725	Travel - Meetings - Education	Paid by EFT #4003		04/22/2025	04/30/2025	04/30/2025		05/01/2025	50.75	
Vendor 50062 - VINCENT STAGNARO Totals								Invoices	1	\$50.75
Vendor 48617 - STEEL-TOE-SHOES.COM										
STP042125	Safety Equipment - Physicals	Paid by EFT #4004		04/21/2025	04/30/2025	04/30/2025		05/01/2025	157.63	
STP042325	Safety Equipment - Physicals	Paid by EFT #4004		04/23/2025	04/30/2025	04/30/2025		05/01/2025	125.01	
Vendor 48617 - STEEL-TOE-SHOES.COM Totals								Invoices	2	\$282.64
Vendor 48481 - SWRCB ACCOUNTING OFFICE										
WD-0283271	Regulatory Operating Permits	Paid by EFT #4005		12/04/2024	04/30/2025	04/30/2025		05/01/2025	1,500.00	
WD-0283272	Regulatory Operating Permits	Paid by EFT #4005		12/04/2024	04/30/2025	04/30/2025		05/01/2025	1,500.00	
WD-0283273	Regulatory Operating Permits	Paid by EFT #4005		12/04/2024	04/30/2025	04/30/2025		05/01/2025	1,500.00	
WD-0283275	Regulatory Operating Permits	Paid by EFT #4005		12/04/2024	04/30/2025	04/30/2025		05/01/2025	1,500.00	
WD-0283276	Regulatory Operating Permits	Paid by EFT #4005		12/04/2024	04/30/2025	04/30/2025		05/01/2025	1,500.00	
Vendor 48481 - SWRCB ACCOUNTING OFFICE Totals								Invoices	5	\$7,500.00
Vendor 50040 - TAHOE FLEET SERVICE										
1114	Contractual Services	Paid by EFT #4006		03/23/2025	04/30/2025	04/30/2025		05/01/2025	1,181.50	
Vendor 50040 - TAHOE FLEET SERVICE Totals								Invoices	1	\$1,181.50
Vendor 48477 - THOMAS SCIENTIFIC										
3571044	Laboratory Supplies	Paid by EFT #4007		04/02/2025	04/30/2025	04/30/2025		05/01/2025	106.14	
Vendor 48477 - THOMAS SCIENTIFIC Totals								Invoices	1	\$106.14
Vendor 48262 - UPS FREIGHT										
0000966628155	Postage Expenses	Paid by EFT #4008		04/12/2025	04/30/2025	04/30/2025		05/01/2025	47.57	
0000966628165	Postage Expenses	Paid by EFT #4008		04/19/2025	04/30/2025	04/30/2025		05/01/2025	42.66	
0000966628175	Postage Expenses	Paid by EFT #4008		04/26/2025	04/30/2025	04/30/2025		05/01/2025	85.33	
Vendor 48262 - UPS FREIGHT Totals								Invoices	3	\$175.56
Vendor 49947 - CUST#593278 USABLUEBOOK										
INV00681853	Pump Stations	Paid by EFT #4009		04/15/2025	04/30/2025	04/30/2025		05/01/2025	567.57	
Vendor 49947 - CUST#593278 USABLUEBOOK Totals								Invoices	1	\$567.57
Vendor 45243 - VELOCITY VEHICLE GROUP										
XA261151569:01	Automotive	Paid by EFT #4010		04/08/2025	04/30/2025	04/30/2025		05/01/2025	253.71	
Vendor 45243 - VELOCITY VEHICLE GROUP Totals								Invoices	1	\$253.71
Vendor 44580 - VESTIS SERVICES LLC										
5980284607	Uniform Payable & Shop Supplies	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	200.62	
5980284608	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	39.89	
5980284609	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	24.33	
5980284610	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	16.82	



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5980284611	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	14.84
5980284612	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	15.14
5980284613	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	93.38
5980284614	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	61.15
5980284615	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	25.44
5980284616	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	4.64
5980284617	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	76.48
5980284618	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	95.56
5980284619	Uniform Payable	Paid by EFT #4011		04/09/2025	04/30/2025	04/30/2025		05/01/2025	105.88
5980286335	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	79.19
5980286336	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	39.89
5980286337	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	24.33
5980286338	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	16.82
5980286339	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	13.75
5980286340	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	15.14
5980286341	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	93.38
5980286343	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	28.43
5980286344	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	4.64
5980286345	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	76.48
5980286347	Uniform Payable	Paid by EFT #4011		04/16/2025	04/30/2025	04/30/2025		05/01/2025	105.88
5980288019	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	69.19
5980288020	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	39.89
5980288021	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	24.33
5980288022	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	16.82
5980288023	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	13.75
5980288024	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	15.14
5980288025	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	83.38
5980288026	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	61.15
5980288027	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	28.43
5980288028	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	4.64
5980288029	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	66.48
5980288030	Uniform Payable	Paid by EFT #4011		04/23/2025	04/30/2025	04/30/2025		05/01/2025	85.56
Vendor 44580 - VESTIS SERVICES LLC Totals							Invoices	36	\$1,780.86
Vendor 48405 - WAXIE SANITARY SUPPLY									
83179410	Janitorial Supplies Inventory	Paid by EFT #4012		04/18/2025	04/30/2025	04/30/2025		05/01/2025	120.16
Vendor 48405 - WAXIE SANITARY SUPPLY Totals							Invoices	1	\$120.16
Vendor 50363 - WEST COAST PUMP & WELL WORKS									
3007	Grounds & Maintenance	Paid by EFT #4013		04/11/2025	04/30/2025	04/30/2025		05/01/2025	1,223.77
Vendor 50363 - WEST COAST PUMP & WELL WORKS Totals							Invoices	1	\$1,223.77
Vendor 25850 - WESTERN NEVADA SUPPLY									
31706152	Small Tools	Paid by EFT #4014		04/14/2025	04/30/2025	04/30/2025		05/01/2025	118.85
11707768	Dead End Improvement Program	Paid by EFT #4014		04/16/2025	04/30/2025	04/30/2025		05/01/2025	570.12



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
31706131	Pipe - Covers & Manholes	Paid by EFT #4014		04/16/2025	04/30/2025	04/30/2025		05/01/2025	474.69
11707771	Dead End Improvement Program	Paid by EFT #4014		04/21/2025	04/30/2025	04/30/2025		05/01/2025	828.13
11718995	Small Brass Parts Inventory	Paid by EFT #4014		04/23/2025	04/30/2025	04/30/2025		05/01/2025	1,181.28
11718997	Saddles & Fittings Inventory	Paid by EFT #4014		04/23/2025	04/30/2025	04/30/2025		05/01/2025	2,256.02
11721161	Pipe - Covers & Manholes	Paid by EFT #4014		04/24/2025	04/30/2025	04/30/2025		05/01/2025	349.09
				Vendor 25850 - WESTERN NEVADA SUPPLY Totals		Invoices	7		<u>\$5,778.18</u>
				Grand Totals		Invoices	161		<u>\$1,034,411.49</u>



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT May 1, 2025 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Romsos, Directors Haven, Henderson, Sheehan

Absent: Director Exline

Staff: Paul Hughes, Ryan Jones, Melonie Guttry, Shannon Chandler, Juan Marquez, IV Jones, Shelly Thomsen, Vincent Stagnaro, Mark Seelos, Greg Dupree, John Sheridan, Aaron Buckman, Phil Trella, Doniell Morse, Julie Ryan, Megan Colvey, Lauren Benefield, Ryan Lee, Laura Hendrickson, Adrian Combes, Brent Goligoski, Brian Chernago

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Sheehan/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to approve the Consent Calendar as presented.

a. **MARCH 31, 2025 FISCAL YEAR TO DATE FINANCIAL STATEMENTS**

(Andrea Salazar, Chief Financial Officer)

Received and filed the March 31, 2025 Income Statement and Balance Sheet Reports.

b. **RECEIVE AND FILE PAYMENT OF CLAIMS**

(Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$1,932,707.16.

c. **REGULAR BOARD MEETING MINUTES: April 17, 2025**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved April 17, 2025, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

- a. Acquisition of 2438 Cattlemans Trail (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the acquisition of 2438 Cattlemans Trail.

Moved Sheehan/Second Henderson/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to 1) Approve purchase of 2438 Cattlemans Trail (El Dorado County Assessor's Parcel Number 80-112-002) in the amount of \$229,775; and (2) Authorize the General Manager to execute the associated real estate transaction documents.

- b. 2025 Test Well Project (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the 2025 Test Well Project and addressed questions from the Board.

Moved Sheehan/Second Haven/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to authorize staff to advertise for construction bids for the test well drilling and installation component of the 2025 Test Well Project.

- c. Washoan Pressure Reducing Valve Station (Laura Hendrickson, Associate Engineer) – **Laura Hendrickson** provided details regarding the Washoan Pressure Reducing Valve Station and addressed questions from the Board.

Moved Sheehan/Second Romsos/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to 1) Waive minor irregularities identified in the bid from White Rock Construction, Inc.; and 2) Award Contract for the Washoan Pressure Reducing Valve Station to White Rock Construction, Inc. in the amount of \$396,050.

- d. Herbert Walkup Pipeline Replacement Project (Brent Goligoski, Senior Engineer) – **Brent Goligoski** provided details regarding the Herbert Walkup Pipeline Replacement Project and he and **Adrian Combes** addressed questions from the Board.

Moved Henderson/Second Sheehan/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to authorize the General Manager to enter into a Reimbursement Agreement with the City of South Lake Tahoe to provide for Road Repairs related to the Herbert Walkup Pipeline Replacement Project in the amount of \$319,416.

- e. City of South Lake Tahoe Storm Water Projects Reimbursements (Brent Goligoski, Senior Engineer) – **Brent Goligoski** provided details regarding the City of South Lake Tahoe Storm Water Projects Reimbursement Agreements. **Paul Hughes** added that the District will look at these projects in the future when preparing the District budget.

Moved Sheehan/Second Henderson/Henderson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to authorize the General Manager to enter into Reimbursement Agreements with the City of South Lake Tahoe to provide for the relocation of water and sewer utilities related to the (1) Tahoe Valley Stormwater & Greenbelt Improvement Project, Phase 1 in the amount of \$326,561.25; (2) Tahoe Valley Stormwater & Greenbelt Improvement Project, Phase 2 in the amount of \$112,862.50 and; (3) Upper Bijou Park Creek Watershed Restoration Project – Rockwood To Blackwood Drainage Improvements in the amount of \$59,728.75.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:** None

8. **BOARD MEMBER REPORTS:** **President Romsos** reported that he is attending a retirement party for Tahoe Truckee Sanitation District's retiring General Manager tomorrow afternoon. He further reported that he will be attending the May 15 Board meeting remotely as he will be at the Association of California Water Agencies Conference in Monterey, California.

9. **STAFF/ATTORNEY REPORTS:**

John Sheridan provided background information as well as a PowerPoint presentation regarding California Water Environment Association (CWEA) recognition recently received by staff including:

Juan Marquez - Collection System Operator of the Year

Brian Chernago - Laboratory Analyst of the Year

South Tahoe Public Utility District - Wastewater Treatment Plant of the Year and Plant Safety of the Year

South Tahoe Public Utility District Collections Team – 2025 Collection System of the Year

He further thanked the Board for their support of CWEA. The Board congratulated and thanked staff for all their hard work.

Melonie Guttry reported that the Board recognition plaque in the District lobby is being updated to provide more prominent recognition for the current and past Board Members and thanked

Shannon Chandler for her work on coordinating this recognition.

10. **GENERAL MANAGER REPORT:**

Paul Hughes reported on several items:

- The next meeting will include adoption of potential District rate increases and the District budget.
- The District has been notified that the Civic Spark Fellow Program funding is in jeopardy and the details are still being worked out.

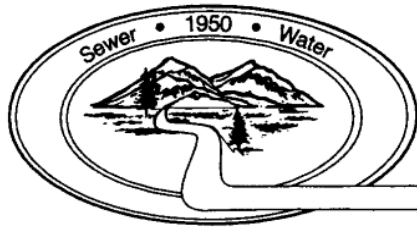
11. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

ADJOURNMENT: 2:53 p.m.

Shane Romsos, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District

General Manager
Paul Hughes



South Tahoe Public Utility District

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline

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BOARD AGENDA ITEM 6a

TO: Board of Directors

FROM: Andrea Salazar, Chief Financial Officer

MEETING DATE: May 15, 2025

ITEM – PROJECT NAME: Fiscal Year 2025/26 Water and Sewer Service Charge Rates

REQUESTED BOARD ACTION: Approve Resolution No. 3308-25 confirming the water and sewer service charge rate increases of 9.5% and 9.5% for Fiscal Year 2025/26.

DISCUSSION: On May 16, 2024, the Board of Directors passed Ordinance No. 589-24 which included five-year rate schedules for both water and sewer service charge rates. The Ordinance adopted the rates for Fiscal Year 2024/25 but requires confirmation by Resolution from the Board before the rates for years 2025/26, 2026/27, 2027/28 and 2028/29 are effective.

The rate increases were developed through a cost-of-service study prepared by HDR Engineering to continue funding the long-term infrastructure needs of the District. The District issued the required Proposition 218 Notice to its customers and included the five-year rate schedules. During the April 3, 2025 budget workshop, the Board directed staff to incorporate the proposed 9.5% water and sewer rate increases into the proposed 2025/26 budget and bring forward the adopting Resolutions for Board action on May 15, 2025.

Resolution No. 3308-25 confirms the rates for 2025/26: water increase of 9.5% and sewer increase of 9.5%. The approximate fiscal impact to a typical residential customer is \$13.00/month.

The proposed 2025/26 budget has been developed with these rate increases and is scheduled for adoption immediately following Board action on this Agenda Item. If Resolution No. 3308-25 is not adopted as prepared, the budget will need to be adopted with Board direction for staff to adjust the proposed revenues and expenditures accordingly.

SCHEDULE: Rate changes effective July 1, 2025

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

IDENTIFIED CAPITAL IMPROVEMENT PROJECT (CIP): Yes No N/A

ATTACHMENTS: Resolution 3308-25, Service Charge Rates

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES AS NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

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RESOLUTION NO. 3308-25

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONFIRMING THE WATER AND SEWER SERVICE CHARGE RATES
FOR FISCAL YEAR 2025/26**

WHEREAS, on May 16, 2024, the Board of Directors of the South Tahoe Public Utility District held a public hearing on proposed changes in rates and charges which were issued with a Proposition 218 notice that was mailed to all District account holders; and

WHEREAS, on May 16, 2024, the Board of Directors of the South Tahoe Public Utility District approved Ordinance 589-24, adopting a five-year water service charge rate schedule and a five-year sewer service charge rate schedule; and

WHEREAS, Ordinance 589-24 requires the District's Board of Director's confirmation of the water and sewer service charge rates in Fiscal Years 2025/26, 2026/27, 2027/28 and 2028/29; and

WHEREAS, on April 3, 2025, the Board of Directors of the South Tahoe Public Utility District held a public meeting and directed District staff to develop the proposed budget for fiscal year 2025/26 with a proposed water service charge rate increase of 9.5% and a sewer service charge rate increase of 9.5% to fund the 2025/26 capital improvement plan and operating budget of the Water and Sewer Enterprise Funds.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Tahoe Public Utility District that the water and sewer service charge rates for the Fiscal Year 2025/26 included in the attached Water and Sewer Rate Schedules are confirmed, effective July 1, 2025.

WE, THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regular meeting duly held on the 15th day of May 2025, by the following vote:

AYES:

NOES:

ABSENT:

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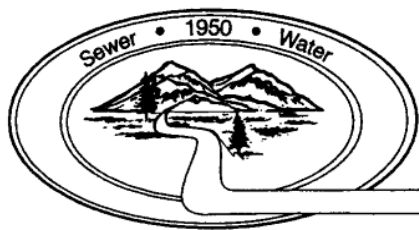
Shane Romsos, Board President
South Tahoe Public Utility District

ATTEST:

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 6b

TO: Board of Directors
FROM: Andrea Salazar, Chief Financial Officer
MEETING DATE: May 15, 2025
ITEM – PROJECT NAME: Fiscal Year 2025/26 Water Enterprise Fund Budget

REQUESTED BOARD ACTION: Adopt Resolution 3309-25 for the Fiscal Year 2025/26 Water Enterprise Fund Budget and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.

DISCUSSION: The Fiscal Year 2025/26 Water Fund proposed budget in the amount of \$29,520,561 is fully funded and includes a 9.5% increase in service charge rates. The budget includes \$8,264,916 (28%) for capital projects, \$2,675,000 (9.1%) for debt service, \$8,110,252 (27.5%) for operations and maintenance, and \$10,470,393 (35.5%) for salaries and benefits. If prior Board action is taken to adopt a service charge rate increase of less than 9.5% staff is seeking as part of the requested Board action, approval to adjust the budget and Resolution 3309-25 accordingly.

SCHEDULE: Budget must be adopted by July 1, 2025

COSTS: \$29,520,561

ACCOUNT NO: Various

BUDGETED AMOUNT AVAILABLE: N/A

IDENTIFIED CAPITAL IMPROVEMENT PROJECT (CIP): Yes No N/A

ATTACHMENTS: Resolution 3309-25, Water Fund Budget Summary

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES PA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

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RESOLUTION NO. 3309-25

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
ADOPTING THE BUDGET FOR THE WATER ENTERPRISE FUND
FOR FISCAL YEAR 2025/26**

WHEREAS, on April 3, 2025, the Board of Directors of the South Tahoe Public Utility District held a public meeting and directed District staff to develop the proposed budget for fiscal year 2025/26 with a proposed water service charge rate increase of 9.5% to fund the 2025/26 water capital improvement plan and operating budget of the Water Enterprise Fund.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Tahoe Public Utility District that:

The attached budget in the amount of \$29,520,561 is adopted for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026.

WE THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution No. 3309-25 was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regular meeting duly held on the 15th day of May 2025, by the following vote:

AYES:

NOES:

ABSENT:

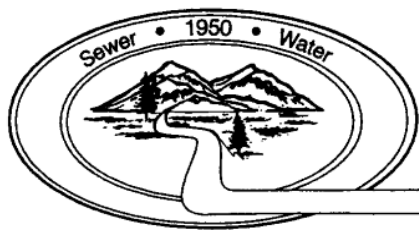
Shane Romsos, Board President
South Tahoe Public Utility District

ATTEST:

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 6c

TO: Board of Directors
FROM: Andrea Salazar, Chief Financial Officer
MEETING DATE: May 15, 2025
ITEM – PROJECT NAME: Fiscal Year 2025/26 Sewer Enterprise Fund Budget

REQUESTED BOARD ACTION: Adopt Resolution 3310-25 for the Fiscal Year 2025/26 Sewer Enterprise Fund Budget and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.

DISCUSSION: The Fiscal Year 2025/26 Sewer Fund proposed budget in the amount of \$40,515,796 is fully funded and includes a 9.5% increase in service charge rates. The budget includes \$10,034,175 (24.8%) for capital projects, \$3,896,000 (9.6%) for debt service, \$11,184,589 (27.6%) for operations and maintenance, and \$15,401,032 (38%) for salaries and benefits. If prior Board action is taken to adopt a service charge rate increase of less than 9.5% staff is seeking as part of the requested Board action, approval to adjust the budget and Resolution 3310-25 accordingly.

SCHEDULE: Budget must be adopted by July 1, 2025

COSTS: \$40,515,796

ACCOUNT NO: Various

BUDGETED AMOUNT AVAILABLE: N/A

IDENTIFIED CAPITAL IMPROVEMENT PROJECT (CIP): Yes No N/A

ATTACHMENTS: Resolution 3310-25, Sewer Fund Budget Summary

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

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RESOLUTION NO. 3310-25

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
ADOPTING THE BUDGET FOR THE SEWER ENTERPRISE FUND
FOR FISCAL YEAR 2025/26

WHEREAS, on April 3, 2025, the Board of Directors of the South Tahoe Public Utility District held a public meeting and directed District staff to develop the proposed budget for fiscal year 2025/26 with a proposed sewer service charge rate increase of 9.5% to fund the 2025/26 sewer capital improvement plan and operating budget of the Sewer Enterprise Fund.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Tahoe Public Utility District that:

The attached budget in the amount of \$40,515,796 is adopted for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026.

WE THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution No. 3310-25 was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regular meeting duly held on the 15th day of May 2025, by the following vote:

AYES:

NOES:

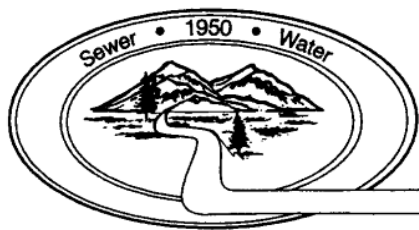
ABSENT:

Shane Romsos, Board President
South Tahoe Public Utility District

ATTEST:

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District

General Manager
Paul Hughes



South Tahoe Public Utility District

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline

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BOARD AGENDA ITEM 6d

TO: Board of Directors

FROM: Mark Seelos, Water Resources Manager

MEETING DATE: May 15, 2025

ITEM – PROJECT NAME: 2025 Test Well Project

REQUESTED BOARD ACTION: Reauthorize staff to advertise for construction bids for the test well drilling and installation component of the 2025 Test Well Project.

DISCUSSION: At its regular meeting on May 1, 2025, the Board authorized staff to proceed with advertising construction bids for the 2025 Test Well Project. This scope of work included the construction of a single test well at the District-owned parcel located at 942 Tanglewood Drive.

At the same meeting, the Board also authorized the General Manager to finalize the acquisition of the property at 2438 Cattlemans Trail. One of the primary objectives of this acquisition is to explore potential water resources; however, the unknown depth to basement rock at the site introduces uncertainty that requires further investigation. To address this, staff has been collaborating with the District's hydrogeological consultant, Best Environmental Subsurface Sampling Technologies (BESST), to develop a scope of work for a seismic survey that would determine the depth to basement rock.

Due to extended lead times of 6–8 weeks and uncertain cost estimates for the seismic work, staff opted to proceed with the Tanglewood test well to ensure project progress during the Summer 2025 window. While the Board approved advertising bids for a one-well program with an estimated cost of \$900,000, they also expressed a strong preference to include testing at the Cattlemans site if feasible, citing potential cost savings and operational efficiencies.

Following the Board meeting, staff met again with BESST to explore alternatives. BESST provided a proposal for the seismic survey and data interpretation at a cost of \$29,000, approximately double staff's initial estimate. As an alternative, staff suggested including the Cattlemans site as an additive bid item in the construction contract. This approach would allow test well construction at the site without the delay and added cost of a separate seismic study. If drilling encounters basement rock at an impractically shallow

depth, the District would instruct the contractor to halt work at that location, and the borehole would be properly abandoned in accordance with regulatory requirements. BESST estimates that this would cost approximately the same as conducting the seismic study.

Staff requests reauthorization to advertise for construction bids for the 2025 Test Well Project to include two sites: 942 Tanglewood Drive and 2438 Cattlemans Trail. The updated cost estimate is \$1,600,000.

SCHEDULE: May 2025 - October 2025

COSTS: \$1,600,000

ACCOUNT NO: 20.30.8677

BUDGETED AMOUNT AVAILABLE: \$1,753,000 (2026 CIP)

IDENTIFIED CAPITAL IMPROVEMENT PROJECT (CIP): Yes No N/A

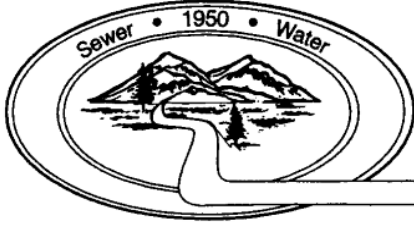
ATTACHMENTS: None

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AS NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____



South Tahoe Public Utility District

General Manager
Paul Hughes

Directors
Nick Haven
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BOARD AGENDA ITEM 6e

TO: Board of Directors

FROM: Mark Seelos, Water Resources Manager

MEETING DATE: May 15, 2025

ITEM – PROJECT NAME: Al Tahoe/Bayview Well Backup Power

REQUESTED BOARD ACTION: (1) Approve exemption from formal competitive solicitation based on the District's Purchasing Policy exemption when using competitively awarded cooperative agreements that leverage the State's buying power; and (2) Authorize the General Manager to execute a purchase order with Empire Cat under Sourcewell Contract Number 092222-CAT in the amount of \$379,344 for the purchase of a Cat XQ570 Mobile Generator Set to be provided for the Al Tahoe/Bayview Well Backup Power Project.

DISCUSSION: The Al Tahoe/Bayview Well Backup Power Project (Project) is currently advertised for construction bids, with the bid opening scheduled for June 3, 2025. The Project includes the use of a shared portable generator to provide emergency power to either the Al Tahoe Well or the Bayview Well. To reduce costs and mitigate potential scheduling delays, the project specifications and contract documents designate the generator as owner-furnished equipment.

In alignment with District standards, which specify the use of Caterpillar generators for units 500 kilowatt and larger, the District's design consultant, Kennedy Jenks, solicited a quote from Caterpillar for a 500 kilowatt XQ570 generator. The quote returned a price of \$475,000 and a lead time of 72 weeks. To explore cost-saving opportunities, the District contacted Empire Cat and received Sourcewell pricing of \$379,344 for an equivalent in-stock unit with a two-week lead time.

Pre-purchasing this generator would save the District over \$100,000 plus contractor markup and secure the equipment well in advance of the Fall 2025 operational need: when the generator will be required to support the Bayview Well during construction at Al Tahoe Well. Empire Cat has held this unit under a right of first refusal for the District since February 26, 2025.

Staff recommends that the Board authorize the General Manager to execute a purchase order with Empire Cat for the generator as owner-furnished equipment. The generator will then be supplied to the selected contractor for integration into the Al Tahoe/Bayview Well Backup Power Project.

SCHEDULE: Upon Board Approval

COSTS: \$379,344

ACCOUNT NO: 20.30.8372/ATWPWR

BUDGETED AMOUNT AVAILABLE: \$43,565 (2025); \$3,157,000 (2026-2028)

IDENTIFIED CAPITAL IMPROVEMENT PROJECT (CIP): Yes No N/A

ATTACHMENTS: Empire Cat Quote

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____



1550 E Greg St / Sparks, Nevada 89431
775-527-8818

Date	Feb 26, 2025
Quote Expires	June 1, 2025
Quote No.	
Revision	01

Sourcewell Proposal

Sourcewell Contract #092222-CAT

Project Name: South Tahoe Public Utility District – 02/26/25

We are pleased to provide pricing per the following proposal and bill of materials.

The following documents were reviewed prior to completion and delivery of this proposal:

1. None.

CAT XQ570 Mobile Generator Set	List Price:	\$482,716
	SW Member Discount:	\$111,025
	Net Priced Items:	N/A
	Sourcewell Sale Price:	\$371,691

Services/Sourced Goods

Freight, Startup and Commissioning	List Price:	\$8,056
	SW Member Discount:	\$403
	Sourcewell Services Total:	\$7,653

Sourcewell Total Price: **\$379,344**

LEAD TIMES:

- **SUBMITTALS** 1-3 Weeks
- **PRODUCTION** –
 - o XQ570 Mobile Generator Set – 2 weeks after equipment release

Price includes freight to job site, start up, commissioning, site testing and owner training on equipment provided by Empire Southwest. Also includes **Standard** Caterpillar parts and labor warranty on generator from date of startup.

This quote does not include additional testing, equipment or certifications in specifications/drawings not supplied to Empire Southwest.

ALL PRICES UNLESS SPECIFICALLY NOTED ARE FOB SITE WITH OFFLOAD AND INSTALLATION BY OTHERS, PLUS ANY APPLICABLE TAX.

NOT INCLUDED: CRANE TO OFFLOAD, INSTALLATION, FUEL, TAX.

Thank you for the opportunity to quote this equipment.

Sincerely,

EMPIRE SOUTHWEST

Bob St. Denis

Bob St. Denis

Power Rental Account Manager

Cell: (775) 527-8818 | Email: bobst.denis@empire-cat.com

Project Clarifications, Deviations, and Exceptions:

Empire Southwest takes general exception to specified products, services, and attachments which are proprietary to any other manufacturer.

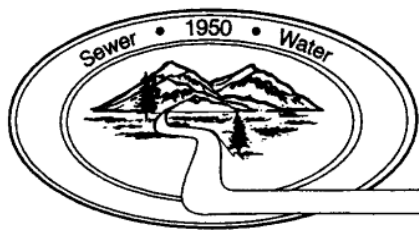
1. Full submittal will be issued for review and approval before equipment is released to order.
2. All installation provided by others.
3. All nameplates, infrared scanning and coordination study provided by others.
4. Anchoring provided by others.
5. **Clarification** – Maintenance contract cost will be provided upon installation and commissioning of equipment. A Product Support Sales Representative will be chosen and will contact the end user for contract pricing.

TERMS AND CONDITIONS

Client acknowledges that this quotation is subject to price changes and availability of goods. Machine sales payments are due Net 10; all others Net 30. Unless otherwise agreed in writing by an Executive of Empire Southwest, LLC ("Empire"), the purchase of goods or services from Empire will be governed solely by Empire's terms and conditions of sales and service (the "Sales and Service terms"), which are available at www.Empire-cat.com/salesserviceterms, and the rental of equipment from Empire will be governed solely by Empire's rental terms and conditions (the "Rental Terms"), which are available at www.Empire-cat.com/rentalterms, or such other successor websites at which Empire posts its Sales and Service terms and its Rental Terms (collectively, the "Terms") from time to time. A hard copy of the Terms is available upon written request to terms.conditions@Empire-cat.com. Empire's Terms are hereby incorporated by reference into this document. By purchasing goods or services from Empire, delivering equipment to Empire for service, or renting equipment from Empire, you agree to be bound by Empire's Terms exactly as written. Client is responsible for all disassembly and reassembly charges. Because it is impossible to determine the extent of wear on internal components, additional labor and parts may be required following disassembly.

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6f

TO: Board of Directors

FROM: Laura Hendrickson, Associate Engineer

MEETING DATE: May 15, 2025

ITEM – PROJECT NAME: Bijou 1 Waterline Replacement Project

REQUESTED BOARD ACTION: 1) Waive minor irregularities identified in the bid from the lowest responsive, responsible bidder; 2) Award the Contract for the Bijou 1 Waterline Replacement Project to the lowest responsive, responsible bidder; and 3) Authorize the General Manager to enter into a Reimbursement Agreement with the City of South Lake Tahoe to provide road repairs related to the Bijou 1 Waterline Replacement Project in an amount not to exceed \$662,500.

DISCUSSION: On March 6, 2025, the Board authorized staff to advertise for construction bids for the Bijou 1 Waterline Replacement Project (Project). The Project replaces approximately 7,400 feet of undersized and failing steel waterlines in the Deer Park and Takela/Fremont neighborhoods. The Project will upsize water mains, replace water services, while both adding and replacing fire hydrants throughout the neighborhoods. The Project scope has been increased to eliminate dead ends and improve water quality on Sandy Way in the Takela/Fremont neighborhood. The Project is within the City of South Lake Tahoe and construction is planned for summer 2025.

A mandatory pre-bid conference was held on April 2, 2025, with nine general contractors in attendance.

The original Engineer's Estimate for this project was \$3,572,400. An additional 990 linear feet of waterline was added to the scope before bid opening, bringing the Engineer's Estimate to \$3,928,975. This project also includes a \$100,000 lump sum bid item for as-needed work on the sewer system and a \$100,000 lump sum bid item for as-needed work on the water system, to be performed by the contractor at the direction of the District.

A total of \$2,629,606 is budgeted for the Project. The Project is being funded by a low-interest Drinking Water State Revolving Fund (SRF) Loan. The current loan amount is \$2,300,000. District staff is coordinating with SRF staff to amend the final budget to reflect the total bid and cost of City reimbursement.

The bid opening occurred at 2:00 p.m. on Thursday, May 8, 2025. Four bids were received, ranging from \$3,918,930 to \$4,652,860. The protest period has been scheduled to end at 2:00 p.m. on Wednesday, May 15, 2025. A summary of all bids, along with staff recommendations will be provided prior to and at the Board meeting.

SCHEDULE: Upon Board Approval

COSTS: \$3,918,930

ACCOUNT NO: 20.30.7520 (BIJ1WL)

BUDGETED AMOUNT AVAILABLE: \$38,606 (FY 24/25); \$1,200,000 (FY 25/26);
\$1,391,000 (FY 26/27)

IDENTIFIED CAPITAL IMPROVEMENT PROJECT (CIP): Yes No N/A

ATTACHMENTS: Bid Summary Memo to be provided prior to and at the Board meeting;
Draft City Reimbursement Agreement

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

CITY OF SOUTH LAKE TAHOE AGREEMENT FOR ROAD REPAIRS

This Agreement is made and entered into as of _____ by and between the **City of South Lake Tahoe**, a municipal corporation ("City") and **South Tahoe Public Utility District**, a California Special District ("the District").

RECITALS

1. In the 2025 construction season, the District intends to replace waterlines and associated appurtenances as part of the Bijou 1 Waterline Replacement Project in the Bijou neighborhood of the City of South Lake Tahoe in accordance with plans and the schedule attached hereto as Exhibit "A" ("Project").
2. The Project requires cutting the pavement surface to allow trenching and subsurface excavations within the City's public rights-of-way. Accordingly, on May 13, 2025 the District applied for an Encroachment Permit with the City of South Lake Tahoe, so that its contractor can construct the Project (the "Permittee").
3. As provided in the City's Encroachment Permit, the Permittee is required to repair the section of the road impacted by the Project in accordance with the City's Public Improvements and Engineering Standards (PIES).
4. The City's PIES requires full-width traffic lane pavement surface grinding and asphalt concrete overlay, two inches in depth where trenching work extends 250 linear feet or more. In addition, transverse pavement trenching in excess of 3 road cuts within 250 lineal feet of roadway also require full-width traffic lane(s) of pavement surface grinding and asphalt concrete overlay, two inches in depth.
5. For the purpose of the Project, the City and the District have agreed to limit the extent of pavement repair work performed by the District and the District will compensate the City in the amount provided in this Agreement for the cost of pavement grinding and overlay of City streets required in accordance with the City's PIES. For the purpose of the Project, the City prefers receipt of payment from the District in lieu of the District performing the standard PIES required pavement grinding and overlay work.
6. The City has an annual pavement rehabilitation program that may involve grinding or pulverizing the full street width of existing pavement surfaces and paving streets with asphalt concrete pavement.

7. The City routinely enters into public works contracts to maintain City roads and may achieve economies of scale by including more road sections in future contracts. The parties desire to enter into this Reimbursement Agreement to achieve efficiencies and better service for their respective customers.
8. The parties desire to enter into this Reimbursement Agreement to achieve efficiencies and better service for their respective customers.

AGREEMENT

1. District Obligations

- a. Instead of repaving the City-maintained roads following the Project, the District agrees to make permanent trench or pothole repairs and compensate the City in the amount provided in Exhibit B, to repave the sections of City-maintained roads, which is the amount the District would have paid its contractor for pavement surface grinding and asphalt concrete overlay under the PIES ("Repavement Work"). For the purposes of this Agreement, the permanent trench repairs performed by the District are defined as repairing the pavement the width of the trench (minimum of 4 ft) with 4" minimum compacted AC or match existing AC depth.
- b. The District shall pay City for Repavement Work in the amount provided in Exhibit B, based on actual all-inclusive bid unit prices received by the District. The District's payment shall be made in a lump sum amount within 30 days of receiving a written payment request from the City.
- c. In no case shall the District be responsible for additional reimbursement to the City for Repavement Work associated with the Project, regardless of any price escalation or increased costs to the City for its future paving work including the Repavement Work.
- d. Neither City or any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by District under or in connection with any work, authority, or jurisdiction arising under this Agreement. It is understood and agreed that District shall fully defend, indemnify, and save harmless City and all of its officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation, and other theories or assertions of liability occurring by reason of anything done or omitted to be done by District under this Agreement.

2. City Obligations

- a. All Repavement work performed by the City shall be completed under a public works contract for road repair and be awarded through a competitive bid process in accordance with California Public Contract Code, section 22030 et seq. City shall pay prevailing wage for the Repavement Work in accordance with California Labor Code section 1770 et seq. City shall require Payment and Performance Bonds in the amount of 100% of Repavement Work.
 - b. City will complete the paving of the Repavement Work at the appropriate time, in its sole discretion, based on the City's annual paving needs and priorities.
 - c. City shall send to the District a written reimbursement request.
 - d. City shall use the funds received for the Repavement Work towards repaving roads within the City of South Lake Tahoe, including minor storm drain and ancillary roadway improvements.
 - e. Neither District or any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by City under or in connection with any work, authority, or jurisdiction arising under this Agreement. It is understood and agreed that City shall fully defend, indemnify, and save harmless District and all of its officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation, and other theories or assertions of liability occurring by reason of anything done or omitted to be done by City under this Agreement.
3. Term/Time of Performance. This Agreement shall be effective as of the date written above, and shall terminate twelve (12) months after the effective date, or sooner if full payment has been made in accordance with the provisions of this Agreement or this Agreement is terminated in accordance with Section 3.
 4. Payment. The City will prepare a written invoice based on the unit price for Repavement Work as defined in Exhibit B and the actual area of Repavement Work as determined by the method detailed in Exhibit B after completion of the Project. The City will submit the invoice to the District for payment within thirty (30) days after completion of the Project. The District will issue payment within sixty (60) after receipt of invoice.
 5. Termination. This Agreement may be terminated by City or District for cause or without cause upon written notice of termination within thirty (30) days after Project bid opening. Termination, revocation, or expiration of this Agreement shall not release either party from liability resulting from an event which occurred prior to such termination, revocation or expiration.
 6. Indemnity. The District shall defend, indemnify, and hold the City, its officers,

officials, employees, and volunteers harmless against and from any and all claims, suits, losses, damages, and liability for damages of every name, kind, and description, including attorney' s fees and costs incurred, brought for, on or account of, injuries or death to any person, including but not limited to workers, City employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of the District's performance under this Agreement, except for the sole or active negligence of the City, its officers and employees, or as expressly prescribed by statute. This duty of the District to indemnify and save City harmless includes the duties to defend set forth in California Civil Code section 2778.

City shall defend, indemnify, and hold the District, its officers, officials, employees, and volunteers harmless against and from any and all claims, suits, losses, damages, and liability for damages of every name, kind, and description, including attorney' s fees and costs incurred, brought for, on or account of, injuries or death to any person, including but not limited to workers, District employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of City' s performance under this Agreement, except for the sole or active negligence of the District, its officers and employees, or as expressly prescribed by statute. This duty of City to indemnify and save the District harmless includes the duties to defend set forth in California Civil Code section 2778.

7. Insurance Requirements. City and the District attest to having adequate insurance for General Liability and Automobile Liability, and in accordance with California Labor Code section 3700 for Workers' Compensation and shall provide evidence of insurance if requested to do so by the other party.
8. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: Public Works Director
City of South Lake Tahoe
1740 D Street
South Lake Tahoe, CA 96150

Provide a copy to: City Attorney's Office
City of South Lake Tahoe
1901 Maloff Way, Suite 300
South Lake Tahoe, CA 96150

If to the District: General Manager
South Tahoe Public Utility District
1275 Meadow Crest Drive

9. Assignment. Neither party shall assign this Agreement or any part thereof of any monies due hereunder.
10. No Third Party Beneficiaries. This Agreement shall not be deemed to confer any rights upon any individual or entity which is not a party hereto, and the Parties hereto expressly disclaim any such third-party benefit.
11. Waiver. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
12. Dispute Resolution. The parties to this Agreement agree that their respective staffs shall meet and confer in good faith for the purposes of resolving any dispute under this Agreement. If the meet and confer between staff is unsuccessful to resolve the dispute, the City Manager and the District General Manager shall then meet and confer in attempt to resolve the dispute. If the dispute is still not resolved, either party may file an action in court.
13. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in the Superior Courts in the County of El Dorado, South Lake Tahoe Division.
14. Amendments. This Agreement may be modified or amended only by a written document executed by both the District and City and approved as to form by the City Attorney.
15. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
16. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between City and the District. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.
17. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the Parties when at least one copy hereof shall have been signed by both Parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
18. Authority to Enter Agreement. The Parties have all requisite power and authority to conduct their business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective

party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF SOUTH LAKE TAHOE

SOUTH TAHOE PUBLIC UTILITY DISTRICT

Tamara Wallace, Mayor

Paul Hughes, General Manager

APPROVED AS TO FORM:

Heather Stroud, City Attorney

ATTEST:

ATTEST:

Susan Blankenship, City Clerk

Melonie Guttry, Clerk of the Board

ATTACHMENTS:

- Exhibit A: Project Schedule and Plans
- Exhibit B: Costs for Repavement Work

EXHIBIT A PROJECT SCHEDULE AND PLANS

Schedule
Mobilization – June 1st, 2025
Demobilization – October 15th, 2025

DRAFT

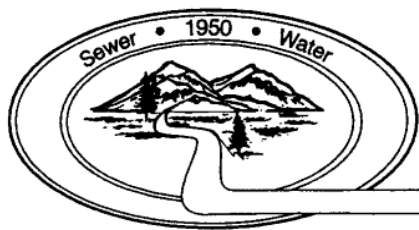
EXHIBIT B COSTS FOR REPAVEMENT WORK

Item	Value
Repavement Area (sf)*	106,000
Negotiated Unit Price (\$/sf)	\$5.00
Total Anticipated Repavement Cost (\$)*) (Negotiated Unity Price x Repavement Area)	\$530,000
Maximum Authorized Repavement Cost (\$)*) (Total Anticipated Repavement Cost + 25%)	\$662,500

*Estimated value only. Actual Repavement Cost to be determined after construction, based on actual installed quantity of mainline trench in paved areas.

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 6g

TO: Board of Directors
FROM: Chris Stanley, Manager of Field Operations
MEETING DATE: May 15, 2025
ITEM – PROJECT NAME: City of South Lake Tahoe Reimbursement Agreement

REQUESTED BOARD ACTION: Approve Reimbursement Agreement with the City of South Lake Tahoe for work performed on District facilities related to the City's 2025 Road Rehabilitation Project in an amount not to exceed \$137,250.

DISCUSSION: The City of South Lake Tahoe (City) is performing its 2025 Road Rehabilitation Project in the Herbert Walkup area where South Tahoe Public Utility District (District) replaced its waterlines last year. The purpose of this item is to enter into a Reimbursement Agreement (Agreement) to pay for work performed on District facilities. The only anticipated work is lowering and raising manholes and valve boxes to accommodate the pavement grind, a normal industry practice. The work to lower or raise the District's facilities were included in the City's bid and includes sixty-one manholes and/or valves. The low bidder's price for the work was \$1,800 for each unit resulting in a total of \$109,800. The final reimbursement amount will be based on a report provided by the City which will be verified by District staff. A 25% contingency is included in the Agreement for quantity changes, resulting in a total amount of \$137,250.

SCHEDULE: Upon Board Approval

COSTS: Not to exceed \$137,250

ACCOUNT NO: 20.24.6043; 10.22.6043

BUDGETED AMOUNT AVAILABLE: \$9,120; \$15,000 (2024/2025); \$50,000 (2025/2026)

ATTACHMENTS: Reimbursement Agreement with City of South Lake Tahoe

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

**Reimbursement Agreement
Between
City of South Lake Tahoe &
South Tahoe Public Utility District**

This AGREEMENT, entered into effect on _____, is between the City of South Lake Tahoe, a municipality of the State of California, referred to herein as “CITY,” and the South Tahoe Public Utility District, referred to herein as “DISTRICT.”

Recitals

1. CITY secured funding, prepared contract documents, will advertise, and intends to award and administer a construction contract for the approved work, to be completed by the lowest responsible bidder, for installation of improvements for the 2025 Road Rehabilitation Project, PWC #30150005, referred to herein as “PROJECT.” The project area includes the following streets: Walkup Rd, Hobart Rd, Aloha Rd, Red Lake Rd, Warr Rd, Herbert Ave, Woodland Rd, Gilmore Lake Rd, Susie Lake Rd, Angora Lakes Rd.
2. DISTRICT owns and maintains sanitary sewer and potable water utility facilities with surface completions (valve boxes and sewer manholes) within the limits of the PROJECT which require relocation and modifications to accommodate the PROJECT improvements, while continuing to meet their intended purpose as water and sewer utilities in conformance with applicable regulations, as shown on the PROJECT plans, identified by bid items, and referred to herein as “WORK.”
3. DISTRICT hereby acknowledges review of PROJECT plans and contract specifications for the WORK and agrees in principal to the construction in the manner proposed.
4. DISTRICT agrees to pay the CITY for the approved WORK, on the basis of identified bid items for the PROJECT, which are incorporated by this reference and noted herein to this Agreement.
5. DISTRICT agrees to make payment to the CITY for the WORK performed on behalf of the DISTRICT.
6. The terms of this Agreement shall supersede any inconsistent terms of any prior agreement or Memorandum of Understanding relating to the WORK.
7. The parties define herein below the terms and conditions under which the WORK is to be financed, constructed, owned, operated, and maintained.

I. CITY Agrees:

1. To perform the WORK in accordance with the PROJECT plans in order to achieve its intended purpose.
2. All WORK performed by CITY or on its behalf by a licensed contractor, shall be monitored for compliance with the PROJECT plans and contract specifications by CITY personnel or CITY’s designated representative.
3. To permit DISTRICT personnel to monitor, participate, and perform any additional quality assurance measures as deemed necessary for compliance of the WORK with DISTRICT standards and practices.
4. Upon completion of the WORK and all work incidental thereto, to furnish the DISTRICT with a detailed statement of construction costs, including specific location of each unit being charged, the basis of which is identified bid items for the PROJECT subject to reimbursement from the DISTRICT

5. To the extent that the guarantees or bonds required by the CITY's contracts for the PROJECT pertain to the WORK, the CITY agrees to enforce its rights thereunder in order to protect the DISTRICT'S interests in the sanitary sewer and potable water utility facilities.
6. After completion of the WORK, the CITY agrees to enforce any contractor or product manufacturer warranties or guarantees for the portion of the WORK that the CITY is performing for the DISTRICT for the benefit of the DISTRICT.
7. Neither DISTRICT nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority, or jurisdiction arising under this AGREEMENT. It is understood and agreed that CITY shall fully defend, indemnify, and save harmless DISTRICT and all of its officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation, or other theories or assertions of liability incurring by reason of anything done or omitted to be done by CITY under this AGREEMENT.

II. DISTRICT Agrees:

1. To reimburse the CITY for the WORK performed, as shown on the PROJECT plans as well as any additional relocation or modifications to the DISTRICT'S sanitary sewer and potable water utility systems that is found necessary during construction that is first approved in writing by the DISTRICT.
2. The reimbursement payment to the CITY will be within 30 days of receipt of a detailed statement of construction costs for the WORK; subsequent to final acceptance of the WORK by the DISTRICT and payment for the WORK by the CITY to its contractor.
3. To perform, at no cost to CITY, any additional quality assurance measures as DISTRICT deems necessary, beyond that which is currently scheduled for and identified in the PROJECT plans and contract specifications.
4. To accept ownership of the completed constructed WORK, operate and maintain the constructed facilities as part of the DISTRICT sanitary sewer and potable water utility systems.
5. Neither CITY nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by DISTRICT under or in connection with any work, authority, or jurisdiction arising under this AGREEMENT. It is understood and agreed that DISTRICT shall fully defend, indemnify, and save harmless CITY and all of its officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation, and other theories or assertions of liability occurring by reason of anything done or omitted to be done by DISTRICT under this AGREEMENT.

III. Mutually Agreed:

1. Upon completion of the WORK to be performed by CITY in accordance with the PROJECT plans and contract specifications, the new sanitary sewer and potable water utilities shall become the property of the DISTRICT. Deviations from the PROJECT plans and contract specifications for the WORK, initiated by either the CITY or DISTRICT, shall be agreed upon by both parties hereto by Amendment.
2. Modifications to the WORK shall be mutually agreed upon by the parties to this Agreement and memorialized in an Amendment to this Agreement.
3. If the PROJECT, which precipitated this Agreement, is canceled or modified so as to eliminate the necessity of the WORK; the CITY will notify DISTRICT in writing and either party may then terminate

this Agreement. The DISTRICT shall reimburse the CITY for any portion of the WORK completed prior to termination.

4. The CITY agrees to pay the contractor for work completed on the identified bid items, which are incorporated by this reference as the WORK, subject to reimbursement from the DISTRICT. Any changes in quantities of the bid items shall be agreed to by both the CITY and DISTRICT. The DISTRICT Staff is authorized without Amendment to approve up to 125% of the total WORK of the identified bid items herein which are based on the Unit Cost contract price for lowest responsible bidder for the PROJECT.
5. That the parties will be relieved of their respective duties and obligations hereunder if performance of this Agreement is prevented by the elements, natural disaster or acts of God, or if they are ordered or enjoined from performing hereunder by any court or regulatory agency having jurisdiction. Either party may discontinue performance of its duties and obligations hereunder if the other party breaches any term or condition of this Agreement.
6. That the PROJECT bid items (by No.) representing the WORK are as follows, excluding storm drain, gas or any other miscellaneous boxes:

Base Bid - Walkup Rd, Hobart Rd, Aloha Rd, Red Lake Rd, South Herbert Ave.					
BID ITEM NO.	BID ITEM DESCRIPTION	UNIT	ESTIMATED BID QTY	UNIT BID PRICE	BID ITEM TOTAL
4	Adjust Existing Manholes and Utility Boxes/Valves to Grade	EA	27	\$1,800	\$48,600
ADD BID ALT 1 Woodland Rd, ALT 2 North Herbert Ave, ALT 3 Gilmore Lake Rd, ALT 4 Susie Lake Rd, ALT 5 Angora Lakes Rd, ALT 6 Warr Rd					
BID ITEM NO.	BID ITEM DESCRIPTION	UNIT	ESTIMATED BID QTY	UNIT BID PRICE	BID ITEM TOTAL
A1.3	Adjust Existing Manholes and Utility Boxes/Valves to Grade	EA	11	\$1,800	\$19,800
A2.3	Adjust Existing Manholes and Utility Boxes/Valves to Grade	EA	5	\$1,800	\$9,000
A3.3	Adjust Existing Manholes and Utility Boxes/Valves to Grade	EA	5	\$1,800	\$9,000
A4.3	Adjust Existing Manholes and Utility Boxes/Valves to Grade	EA	3	\$1,800	\$5,400
A5.3	Adjust Existing Manholes and Utility Boxes/Valves to Grade	EA	4	\$1,800	\$7,200

drafts, memoranda, and representations, are superseded in total by this Agreement.

9. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
10. Authority to Enter Agreement. CITY and DISTRICT have all requisite power and authority to conduct its business and to execute, deliver, and perform the WORK defined in this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
11. No Third party Beneficiaries. This Agreement shall not be deemed to confer any rights upon any individual or entity which is not a party to this Agreement and the parties expressly disclaim any such third-party benefit.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

Tamara Wallace, Mayor
City of South Lake Tahoe

Shane Romsos, Board President
South Tahoe Public Utility District

APPROVED AS TO FORM:

Heather Stroud, City Attorney

ATTEST:

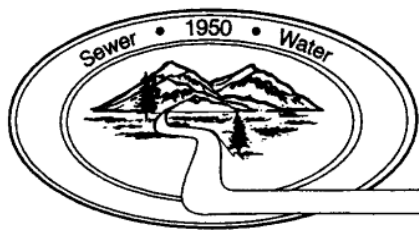
ATTEST:

Susan Blankenship, City Clerk

Melonie Guttry, Clerk of the Board

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
Joel Henderson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 12a

TO: Board of Directors

FROM: Paul Hughes, General Manager

MEETING DATE: May 15, 2025

ITEM – PROJECT NAME: Conference with Legal Counsel – Existing Litigation

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: General

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____