



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT December 5, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: Vice President Romsos, Directors Sheehan, Exline

Absent: President Peterson, Director Haven

Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, Liz Kauffman, Laura Hendrickson, Brent Goligoski, Kyle Ostberg, Ryan Lee, Cliff Bartlett, Heidi Baugh, Star Glaze, Mark Seelos, Megan Colvey.

Guests: Joel Henderson, Jessica Henderson.

1. PLEDGE OF ALLEGIANCE:

2. ADMINISTER OATHS OF OFFICE:

Melonie Guttry administered the Oaths of Office for **Kelly Sheehan** and **Joel Henderson**, each for a four year term commencing December 6, 2024.

Nick Haven joined the meeting at 2:03 p.m.

3. COMMENTS FROM THE PUBLIC: None

4. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR: None

5. ADOPTION OF CONSENT CALENDAR:

Moved Sheehan/Second Exline/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **MEYERS STREAM ENVIRONMENT ZONE - EROSION CONTROL PROJECT - WATERLINE RELOCATION**

(Megan Colvey, Principal Engineer)

Authorized the General Manager to increase the amount of the Construction and Funding Agreement with the County of El Dorado for the Meyers Stream Environment Zone – Erosion Control Project – Waterline Relocation in the amount of \$30,847.

b. FALLEN LEAF LAKE MAIN STATION GENERATOR REPLACEMENT

(Cliff Bartlett, Fleet/Equipment Supervisor)

Approved purchase of one 40 kW diesel generator to replace the Fallen Leaf Lake sewer station generator from Smith Power/MTU for the cost of \$35,864 plus tax.

c. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$1,496,899.98

d. REGULAR BOARD MEETING MINUTES: November 21, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved November 21, 2024, Minutes

6. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

- a. Al Tahoe/Bayview Well Backup Power Project, Al Tahoe Well Rehabilitation Project, and Luther Pass Pump Station Fuel Storage Augmentation Project (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the Al Tahoe/Bayview Well Backup Power Project, Al Tahoe Well Rehabilitation Project and Luther Pass Pump Station Fuel Storage Augmentation Project.

Moved Sheehan/Second Haven/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize staff to advertise for construction bids for the Al Tahoe/Bayview Well Backup Power Project, Al Tahoe Well Rehabilitation Project, and Luther Pass Pump Station Fuel Storage Augmentation Project.

- b. CAD Design and Drafting Consulting Services (Brent Goligoski, Senior Engineer) – **Brent Goligoski** provided details regarding CAD Design and Drafting Consulting Services and addressed questions from the Board.

Moved Exline/Second Sheehan/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Approve the proposed Scope of Work from CAD Designing Solutions for On-Call CAD Design and Drafting Services; and 2) Authorize the General Manger to approve and sign Task Order No. 2 with CAD Designing Solutions, LLC in an amount not to exceed \$250,000.

- c. Wastewater Certificates of Participation (COP) (Andrea Salazar, Chief Financial Officer)– **Andrea Salazar** provided details regarding the Wastewater Certificates of Participation and introduced the finance team participating in this process and addressed questions from the Board.

Moved Sheehan/Second Haven/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve Resolution No. 3288-24, a Resolution of the Board of Directors of the South Tahoe Public Utility District authorizing the execution, delivery and sale of Wastewater Revenue Certificates of Participation to finance capital improvement projects and approving related documents and actions not to exceed \$22 Million maximum principal amount.

- d. Water Certificates of Participation (COP) (Andrea Salazar, Chief Financial Officer) – **Andrea Salazar** provided details regarding the Waster Certificates of Participation.

Moved Exline/Second Haen/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve Resolution No. 3289-24, a Resolution of the Board of Directors of the South Tahoe Public Utility District authorizing the execution, delivery and sale of Water Revenue Certificates

of Participation to finance capital improvement projects and approving related documents and actions not to exceed \$16 Million maximum principal amount.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:** Nothing to report

8. **BOARD MEMBER REPORTS:**

Vice President Romsos congratulated **Kelly Sheehan** and **Joel Henderson** regarding their election victories.

9. **STAFF/ATTORNEY REPORTS:** Nothing to report.

10. **GENERAL MANAGER REPORT:**

Paul Hughes reported on several items:

- The District will be receiving American Rescue Plan Act (ARPA) funds from El Dorado Water Agency for the Apache waterline project in the approximate amount of \$440,000.
- There will be a report regarding the California Tahoe Conservancy funding fuels thinning project at the January 16, 2024, Board meeting.
- The District is planning to cancel the January 2, 2025, Board meeting.
- He took a moment to acknowledge former employee **Tim Bledsoe**, who served as Customer Service Manager for 12 years. He passed away earlier this week after losing his battle with cancer. Staff's thoughts and prayers are with his family during this difficult time.

11. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

12. **BREAK AND ADJOURN TO CLOSED SESSION:** 2:28 p.m.

RECONVENE TO OPEN SESSION: 2:40 p.m.

- a. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

ADJOURNMENT: 2:41 p.m.



Melonie Guttery, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



Shane Romsos, Board Vice President
South Tahoe Public Utility District