



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT June 16, 2022 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:07 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Sheehan, Directors Cefalu, Romsos, Peterson, Exline
Staff: John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttry, Ryan Lee, Stephen Caswell, Trevor Coolidge, Brian Bartlett, Chris Stanley, Jeff Lee, Liz Kauffman, Greg DuPree
Guests: Jesse Garner

1. PLEDGE OF ALLEGIANCE:

2. **COMMENTS FROM THE AUDIENCE:** Jess Garner thanked the Board and staff regarding the partnership for fire safe efforts in his neighborhood. He further announced that October 9 is Fire Prevention Day, and he is working with Denny's to provide free pancakes to participants.

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:**

None

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Peterson/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Absent/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

a. **SIDE LETTER BETWEEN THE DISTRICT AND STATIONARY ENGINEERS, LOCAL 39**

(Liz Kauffman, Human Resources Director)

Approved Side Letter Between the District and Stationary Engineers, Local 39, dated April 19, 2022.

b. **SIDE LETTER BETWEEN THE DISTRICT AND MANAGEMENT STAFF**

(Liz Kauffman, Human Resources Director)

Approved Side Letter Between the District and Management staff, dated May 20, 2022.

c. **ANNUAL ADOPTION OF STATEMENT OF INVESTMENT POLICY**

(Greg Dupree, Accounting Supervisor)

Adopted Resolution No. 3225-22, (supersedes Resolution No. 3175-21) adopting the District's Investment Policy.

d. **KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 2**

(Trevor Coolidge, Senior Engineer)

Approved Change Order No. 1 to White Rock Construction, Inc., in the amount of \$17,282.87.

e. **2022/23 BULK SODIUM HYPOCHLORITE SUPPLIES**

(Jeff Lee, Manager of Plant Operations and Heidi Baugh, Purchasing Agent)

Awarded a Contract for Fiscal Year 2022/23, for bulk supply sodium hypochlorite pursuant to the one-year options to extend, to Olin Corporation, dba Olin Chlor Alkali Products, in the estimated amount of *\$271,440 including tax.

f. **2022/23 POLYMER CONTRACT EXTENSION**

(Jeff Lee, Manager of Plant Operations and Heidi Baugh, Purchasing Agent)

Authorized the Contract extension option with Solenis LLC for Fiscal Year 2022/23 for emulsion polymer supplies delivered in the estimated amount of \$145,728 plus tax.

g. **2022/23 SODIUM HYPOCHLORITE DRUM SUPPLIES**

(Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent)

Awarded a Contract for Fiscal Year 2022/23 sodium hypochlorite drum supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of *\$43,875.

h. **2022/23 SODIUM HYPOCHLORITE MINI BULK/TOTE SUPPLIES**

(Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent)

Awarded a Contract for Fiscal Year 2022/23 sodium hypochlorite mini bulk/tote supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of *\$57,975.

i. **WASTEWATER TREATMENT PLANT EMERGENCY GENERATOR REPLACEMENT PROJECT**

(Stephen Caswell, Principal Engineer)

Approved Change Order No. 2 to Cal-Electro, Inc., in the amount of \$126,402.87.

j. **REGULAR BOARD MEETING MINUTES: May 19 and June 2, 2022**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved May 19 and June 2, 2022, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

None

6. **PRESENTATION**

John Thiel introduced **Eric Sapirstein**, of ENS Resources, who provided a federal legislative update, including policy priorities and directed federal funding for wildfire suppression on behalf of the District.

7. ITEMS FOR BOARD ACTION

- a. Keller-Heavenly Water System Improvements Project, Phase 3 (Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provide details regarding the Keller-Heavenly Water System Improvements Project, Phase 3 and addressed questions from the Board. **Chris Stanley** provided details regarding the work that crews have done to date at this site.

Moved Romsos/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to waive the minor irregularities in the bid from White Rock Construction Inc. , find that White Rock is the lowest, responsive, responsible bidder, and award the contract for the Keller-Heavenly Water System Improvements Project, Phase 3, including Bid Alternate # 1, to White Rock Construction, Inc. in the amount of \$4,457,288.25.

- b. Payment of Claims Procedures (Paul Hughes, Chief Financial Officer) – **Paul Hughes** provided details regarding the Payment of Claims procedures process and addressed questions from the Board.

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Resolution 3226-22 Adopting Procedures for the Payment of Claims.

- c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$859,023.43.

8. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Romsos announced the June Operations Committee was postponed until next month.

9. BOARD MEMBER REPORTS:

Director Exline reported that he has been speaking with City of South Lake Tahoe staff members regarding the upcoming water restrictions and the City's collaboration with Liberty Utilities. He further reported regarding a biomass economy group which the City recently developed.

Director Peterson reported he and **Director Romsos** completed a tour of Diamond Valley Ranch, met with a nextdoor rancher and learned a lot about Diamond Valley Ranch.

10. EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported the El Dorado Water Agency meeting was June 8, 2022. The Board adopted the budget and there was discussion regarding the amount of money directed toward the Tahoe Basin, but not the District. The District is not satisfied with the current funding and made that clear, while reminding them that the South Shore is a disadvantaged community.

11. STAFF/ATTORNEY REPORTS:

Melonie Gutfry reported the filing period opens July 18, 2022, and ends August 12, 2022, for the three Board seats up for election in November. If the incumbent does not file, the filing period is extended to August 17, 2022, for non-incumbents. The El Dorado County local office is open, but please call for an appointment to ensure someone will be available to file the paperwork in time.

12. GENERAL MANAGER REPORT:

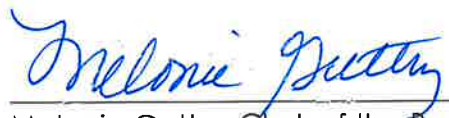
John Thiel reported on several items:

- Provided a staffing update

- Chief **Brad Zlendick** has retired from Lake Valley Fire and **Chad Stephen** is the new fire chief.
- Provided an update regarding the fire hydrant assessment program, which is now complete. Thank you to Underground Repair Water, Engineering and Asset Management for completing this project.
- **Dave Eggerton** and **Jennifer Rhoades** were here at the District last week from Association of California Water Agencies (ACWA) to discuss various topics and it was a great overall opportunity to connect. **Director Peterson** added that **Dave Eggerton** wants to highlight the District at future ACWA conferences for our sustainability and environmental stewardship efforts.
- The City of South Lake Tahoe will be coordinating a July 4th parade and the District will be participating. If Board Members are interested in participating, please contact **John Thiel**.
- Tuesday, July 5, 2022, from 10 a.m. to 11:30 a.m. **Congressman Amodei** will visit the District and participate in a tour of the Caldor Fire burn area. Representatives from the Tahoe Water Partnership will also be participating in the visit and Board Members are welcome to attend – contact **John Thiel** if interested.

13. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:37 p.m.



Melonie Guttery, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehan, Board President
South Tahoe Public Utility District